

INTRODUCTION

The award-winning Fuquay-Varina High School Band and Color Guard represents outstanding arts education and is the embodiment of the best that our community has to offer. As parents, we have the opportunity to observe, enjoy and support our students through their public performances, on-campus concerts, local parades and regional competitions. The following Handbook was prepared to give you important information and outline opportunities for you to get involved in your Student's High School Band and/or Color Guard experience. It is an experience like no other and the rewards are limited only by your level of participation. Please join us in our endeavor to continue the great tradition of FVHS Band and Color Guard by supporting your student and this worthwhile program with your time and talent!

BENEFITS:

Opportunities for Musical Growth, Excellence, Achievement and Success
An Opportunity to be Part of a Team Working Together in a Variety of
Challenging Pursuits
Life-Changing and Enriching Experiences
Leadership Opportunities
Fun and Lasting Friendships

REQUIREMENTS:

Respect
Sacrifice
Preparation
Accountability
Hard Work

**PLEASE VISIT OUR WEBSITE
YOUR FVHS BAND and COLOR GUARD RESOURCE!
WWW.FVBB.COM**

Please note: Throughout this handbook, all references to Band include Color Guard unless otherwise noted.

TABLE OF CONTENTS

- DID YOU KNOW? How Involvement in Band Benefits Your Student..... 3 - 4

VOLUNTEER OPPORTUNITIES

- BAND CAMP..... 5 - 6
 - Band Camp Survival Guide for Students..... 7
 - What to Bring to Band Camp..... 8
 - Directions to Campbell University..... 9
 - Campbell University Map..... 10
- FVHS BAND CHAPERONES 11
 - Football Game Chaperones..... 12
 - Competition Chaperones..... 13
 - Parade Chaperones..... 14
 - Color Guard Chaperones..... 15
 - Band Practice and Rookie Camp Rehearsal Helpers..... 16
- HOSPITALITY/SOCIAL EVENTS COMMITTEE..... 17 - 18
- CORPORATE SPONSORSHIP COORDINATOR/COMMITTEE (YEAR-ROUND)..... 19
- PUBLICITY COORDINATOR..... 20
- WEBSITE MAINTENANCE & UPDATES..... 20
- UNIFORMS..... 21
- SUPPLY COORDINATOR..... 22
- EQUIPMENT & TRANSPORTATION (PIT CREW)..... 23 – 24
- PROP COMMITTEE..... 25
- PROCESSING BAND APPAREL ORDERS..... 25
- FUNDRAISING COORDINATOR..... 26

IMPORTANT FUNDRAISERS

- ***** FESTIVAL OF THE BANDS *** ALL PARENTS AND STUDENTS ARE ASKED TO HELP WITH THIS EVENT** (Referred to as "FOB" – A Marching Band Competition **HOSTED** by FVHS as a Fundraiser)..... 27
- SPRING & FALL BBQ 28 – 32

INFORMATION

- MARCHING BAND & COLOR GUARD GUIDELINES FOR STUDENTS & PARENTS..... 33 – 35
- TEN RULES OF CONCERT ETIQUETTE FOR PARENTS..... 36
- MISCELLANEOUS..... 37
- BAND BOOSTERS OF FUQUAY-VARINA BY-LAWS..... 38 – 42
- SAMPLE ADJUDICATION EVALUATION SHEETS & VOCABULARY..... 43 - 56

DID YOU KNOW.....How Involvement in Band Benefits your child:

BETTER CHOICES IN LIFE: Secondary students who participated in band or orchestra reported the lowest lifetime and current use of all substances (alcohol, tobacco, illicit drugs). – Texas Commission on Drug and Alcohol Abuse Report – 1998

BETTER PREPARATION FOR COLLEGE: The U.S. Department of Education lists the arts as subjects that college-bound middle and junior high school students should take, stating “Many colleges view participation in the arts and music as a valuable experience that broadens students’ understanding and appreciation of the world around them. It is also well known and widely recognized that the arts contribute significantly to children’s intellectual development.”

BETTER COMMUNITY AND QUALITY OF LIFE: The arts create jobs, increase the local tax base, boost tourism, spur growth in related businesses and improve the overall quality of life for our cities and towns. – American Arts Alliance Fact Sheet – October 1996

HIGHER SAT SCORES: Students with coursework/experience in music performance and music appreciation scored higher on the SAT than students with no arts participation. (Students in music performance scored 57 points higher on the verbal and 41 points higher on the math. Students in music appreciation scored 63 points higher on verbal and 44 points higher on math.) - College-Bound Seniors National Report: Profile of SAT Program Test Takers. Princeton, NJ: The College Entrance Examination Board, 2001.

BAND IS A CORE ACADEMIC SUBJECT: The term “core academic subjects” means English, reading or language arts, mathematics, science, foreign languages, civic and government, economics, arts, history and geography – NO Child left behind Act of 2002

IMPROVED MATH SKILLS: In an analysis of U.S. Department of Education data on more than 25,000 secondary school students, researchers found that students who report consistent high levels of involvement in instrumental music over the middle and high school years show “significantly higher levels of mathematics proficiency by grade 12.” This observation holds regardless of students’ socio-economic status, and differences in those who are involved with instrumental music vs. those who are not is more significant over time – The Imagination Project at UCLA Graduate School of Education and Information Studies, 1999.

BETTER ODDS OF GETTING INTO MEDICAL SCHOOL: 66% of music majors who applied to medical school were admitted, the highest percentage of any group. 44% of biochemistry majors were admitted. – “The Case for Music in the Schools,” Phi Delta Kappan, February 1994.

IMPROVED SELF-ESTEEM: Students who participated in arts programs in selected elementary and middle schools in New York City showed significant increase in self-esteem and thinking skills. – National Arts Education Research Center, New York University, 1990

INVOLVEMENT WITH THE BEST STUDENTS IN THE SCHOOL: According to statistics compiled by the National Data Resource Center, students who can be classified as “disruptive” (based on factors such as frequent skipping of classes, time in trouble, in-school suspensions, disciplinary reasons given, arrests and drop-outs) total 12.14 percent of the total population. In contrast, only 8.08 percent of students involved in music classes meet the same criteria as “disruptive”. – National Education Longitudinal Study, second follow-up, 1992. In addition, the data showed that music participants received more academic honors and awards than non-music students, and that the percentage of music participants receiving As, As/Bs, and Bs was higher than the percentage of non-music participants receiving those grades. – NELS:88, first follow-up, 1990.

IMPROVED EXPRESSION AND MULTI-TASKING: “The musician is constantly adjusting decisions on tempo, tone, style, rhythm, phrasing and feeling – training the brain to become incredibly good at organizing and conducting numerous activities at once. Dedicated practice of this orchestration can have a great payoff for lifelong attention skills, intelligence and an ability for self-knowledge and expression.” - Ratey John J., MD A User’s Guide to the Brain. New York: Pantheon Books, 2001

BIGGER AND BETTER BRAINS! REALLY!: Researchers at the University of Montreal used various brain imaging techniques to investigate brain activity during musical tasks and found that sight reading musical scores and playing music both activate regions in all four of the cortex’s lobes; and that parts of the cerebellum are also activated during those tasks. Sergent, J., Zuck, E., Tenial, S., and MacDonall, B. (1992). Distributed neural network underlying musical sight reading and keyboard performance. *Science*, 257, 106-109

BETTER SELF-DISCIPLINE AND STUDY HABITS: “Studying music encourages self-discipline and diligence, traits that carry over into intellectual pursuits and that lead to effective study and work habits. An association of music and math has, in fact, long been noted. Creating and performing music promotes self-expression and provides self-gratification while giving pleasure to others. In medicine, increasing published reports demonstrate that music has a healing effect on patients. For all these reasons, it deserves strong support in our educational system, along with the other arts, the sciences and athletics.” - Michael E. DeBakey, M.C., Leading Heart Surgeon, Baylor College of Music

MATURE CONNECTION AND INTERACTION WITH OTHERS: “Music is one way for young people to connect with themselves, but it is also a bridge for connecting with others. Through music, we can introduce children to the richness and diversity of the human family and to the myriad rhythms of life.” – Daniel A. Carp, Eastman Kodak Company Chairman and CEO.

BAND CAMP

BAND CAMP VOLUNTEERS/CHAPERONES:

Parents are needed daily during Band Camp to load and unload equipment, provide water to the kids during daytime and evening practices, work the concession stand each night and to spend the night at Campbell during Away Camp. Parents may volunteer to help as much or as little as they are able. Any contribution of your time, large or small, would be very helpful and appreciated! A volunteer schedule will be set up before Band Camp begins to cover all duties. **ALL VOLUNTEERS/CHAPERONES MUST BE REGISTERED/CLEARED WITH WCPSS PRIOR TO PARTICIPATING!** Please contact the Band Booster President or the Band Director as soon as possible to find out how you can register to be a BBFV Volunteer. Many lasting friendships between our band parents have begun by volunteering during marching season – We look forward to meeting you!

Watering Kids – During Band Camp (both home and away), parents are needed throughout each day to provide water for the band kids during their breaks. The times can be very flexible to suit everyone’s schedules. * **It would be very helpful to have one band parent volunteer to be in charge of the watering duties/setting up a watering volunteer schedule for Band Camp and for the night rehearsals during marching season.**

Spending the Night at Campbell – This is an extremely important duty as we are required to have 1 parent chaperone per 10-12 kids nightly. We have to have male chaperones for the boy’s dorm and female chaperones for the girl’s dorm. This is a great duty for those who can’t help during the day but can help out by spending the night. Your duties will begin just before the kids go into their rooms for the evening and end at breakfast the next morning (You are also welcome to stay longer if you wish!). You will be responsible for a group of kids and for making sure lights are out and kids are in their beds asleep when the schedule dictates. You will also be responsible for making sure the kids are awake, dressed and at the desired location at the scheduled times (kids usually meet in one of the dorm lobbies at a set time each morning to walk to breakfast as a group).

Setting Up and Taking Down Equipment at Campbell – On the first day of Away Camp, volunteers (especially nice strong men!) are needed to load equipment onto the rental truck at the high school and to unload and setup equipment at Campbell. Setup is usually completed by lunch on the first day of Away Camp. On the last day of camp, nice strong men are needed again to take down the equipment at Away Camp and to unload it at the high school.

Pizza Night – This usually occurs the first night of Away Band Camp. A parent or parents will organize this by getting the number of students, chaperones and instructors and calling Dominos in Lillington. Dominos will take the number and order the correct number of pizzas for the evening and deliver them to the appointed location. Be sure to ask for plates and napkins. You will need to have a check from the Treasurer to pay at the time of delivery.

Rookie Night – This event also occurs the first night of Away Band Camp. All parents are encouraged to attend this fun event. A Map and Directions to Campbell are included in this handbook.

BAND CAMP (Continued)

Senior Night – A Senior parent or parents will organize a special activity for the seniors one night during Away Camp. In the past, there have been ice cream socials, cookouts, light refreshments and a movie, etc. Your location and what you would like to do for the seniors will need to be cleared by the Band Director and the Band Camp Director at Campbell.

Concessions – A concession stand is set up each night after evening practice and volunteers are needed to run it. Great job for someone who wants to help but cannot help but a few hours at night. The concession stand includes canned soda, Gatorade, water and various candies – Peanut M&M's, Nerd Ropes, Cow Tails, etc. and is run out of one of the dorms where the kids are staying.

Items Needed for Band Camp Provided by BBFV Volunteers:

- 4-5 outdoor Lounge chairs for Student Use at the Watering "tent"
- 8 oz. Paper cups (most businesses are willing to donate these)
- Folding chairs for volunteer/chaperone use at the practice field
- Orange wedges, bananas, grapes and/or RITZ crackers for morning watering sessions

If you are interested in Volunteering to help with Band Camp, please contact the Band Camp Coordinator.

BAND CAMP SURVIVAL GUIDE FOR STUDENTS

- Choose clothing appropriate to the season. It will be hot and humid and you will be practicing for many hours each day. WEAR LIGHT-COLORED LOOSE SHIRTS, SHORTS, COMFORTABLE TENNIS SHOES AND HATS. Dress for comfort! Pack as if you will wear 2 to 3 shirts a day. Many of you will want to shower and change whenever possible. Girls, tank tops are fine, but please BRING AND USE SUNSCREEN! Nothing is worse than sun poisoning or a bad sunburn. You may want to keep an extra T-shirt with you for covering up when you think you have had enough sun.
- Wear shirts that cover at the armholes, stomach and behind
- If possible, bring a small portable fan with you for your comfort
- We give many water breaks during practice. **DRINK EVERY CHANCE YOU GET**, even if you don't feel thirsty! **BRING A PERSONAL WATER BOTTLE** that will attach to you or your clothes (either with a strap or clip). Your body uses 8 – 12 ounces of water every 20 minutes. Carbonated sodas and caffeine drinks worsen dehydration, so they will not be sold during the day. Plenty of bottled water, Gatorade and juices will be made available to purchase.
- Meals are well planned for summer exertion. Eat every meal! Small portions are fine, but you must eat something! Girls, this is not the band camp weight loss program! Band Moms and Dads will be checking on you.
- Take a positive, can-do attitude with you and approach every situation this way! Be considerate of others, help when needed, be flexible, do your part! We have many great volunteers that help us each year. Disrespectful attitudes towards the staff and parent volunteers will not be tolerated. "Thank you's" are always appreciated and appropriate.

See you at camp!

WHAT TO BRING TO BAND CAMP

- Sheets or Sleeping Bag
- Pillow
- Blankets
- Bath Towels
- Extra Clothes (Lightweight, Light Colored)
- Extra Shoes
- Hat
- Sunglasses
- SUNSCREEN
- Insect Repellent
- Water Bottle with Clip or Strap
- Spending Money
- Instrument
- Music Lyre
- Any Band Music/Part Distributed Prior to Band Camp
- Reeds, Sticks, Flags, Valve Oil
- Guard Members: Flag, Rifle/Sabre, White Electrical Tape, Guard Gloves

OPTIONAL ITEMS TO BRING:

- Personal Fan
- Snacks
- Toilet Paper
- Baby Powder (for chaffing)
- Backpack for Bus (You won't have access to your luggage until late afternoon)

DIRECTIONS TO CAMPBELL UNIVERSITY – I

- 401 SOUTH to Lillington
- At the stop light in Lillington, 401 will bear off to your right. You will stay straight, cross Hwy 210 at the light and once through the light you will be on Hwy 421
- Follow Hwy 421 for 3.3 miles into Buies Creek

To the Dorms:

- Left onto Leslie Campbell Road – (look for a brick sign, “Campbell University” on the left - there is an Exxon in the fork also)
- Right onto Small Lane
- Follow the road around to the left and then take a right into SMALL DORM Parking lot.

To the Practice Field:

- Continue on Hwy 421 PAST the Campbell University Sign and Exxon on the left and look for the Campbell University Water Tower.
- Take the first right after you pass the Campbell Water Tower onto Wade Circle.
- The practice field will be on your right – the Water Tent on your Left by the Field House

DIRECTIONS TO CAMPBELL UNIVERSITY – II

- Take Hwy 55 toward Angier
- In Angier take a right onto Hwy 210
- In Lillington take a left onto Hwy 421
- Follow Hwy 421 for 3.3 miles into Buies Creek
- Continue with directions above to dorms OR practice Field

FVHS BAND CHAPERONES

Chaperones are needed to aid and supervise students and Color Guard at ALL Band activities; primarily Home Football Games, Holiday Parades and Marching/Concert Band Competitions. Chaperones for Band Camp and Special trips are usually arranged as part of the planning for those occasions. Chaperones are designated a particular task at each event. Other parents in attendance are asked to not interfere with the outlined process at each event. Students are supposed to report to their assigned chaperone. The Uniform Coordinator currently schedules chaperones for Football Games and Parades.

ALL CHAPERONES MUST BE REGISTERED WITH AND APPROVED BY WCPSS PRIOR TO WORKING WITH STUDENTS.

The Hospitality Committee will set up a Volunteer Registration for Band Parents as soon as WCPSS Makes the On-Line Form Available for the Upcoming School Year. All registrations must be done on-line at the School.

CHAPERONE GUIDELINES

- Please arrive at the school at the time band students are asked to be there. There are lots of tasks to do prior to leaving.
- Assist students, Band Director and other parents as needed (i.e.: uniforms, packing truck, cleaning buses, preparing water, etc.)
- Once students are on the bus, get a head count on your bus. (This needs to be done by two different parents to be sure of the count.) If stops are made in route to our destination, a head count should be done each time before the buses roll again.
- Chaperones should keep students in order on the bus, making sure students remain in their seats at all times, keep noise at a reasonable level, all body parts inside windows, and respectful (language included) to all. If necessary, chaperones should space themselves out on the bus to maintain order.
- Be prepared to pay your own way into the competition every time. There are a limited number of free passes and these will go to the staff first. The other passes will be rotated among chaperones and pit crew so that hopefully, everyone will get into at least one competition free. (Remember that competitions are fund-raisers for the bands that we are visiting.)
- Once at the competition site, all chaperones that ride the bus are expected to stay with the band and assist students and the Band Director as needed throughout the event.
- Chaperones will attend to the medical needs of the band students on an as needed basis, including staying with any student who may become ill. If the student should be transported to the hospital, an adult should remain with the student until the parents arrive.
- Once we return to FVHS, chaperones need to assist in making sure everything is unloaded, buses are clean, and uniforms are properly put away.
- On overnight trips, chaperones will need to be prepared to take a shift of "hall patrol" during the night.

FOOTBALL GAME BAND CHAPERONES

- IF NEEDED, HELP UNIFORM COMMITTEE ROLL OUT UNIFORMS
- WASH AND ROPE OFF BLEACHERS
- FILL COOLER WITH WATER & ICE AND PUT ON THE TRUCK (WITH CUPS!)
(Ice may be located in the refrigerator/freezer in Storage Room 1 with the Uniforms, or may be purchased if necessary from the gas station across the street from the High School – Fill Water with hose from sink in Band Locker room)
- LOAD PIT EQUIPMENT AND INSTRUMENT CASES ON TRUCKS
- TAKE TO THE FIELD:
 - ❖ MEDICAL KIT
 - ❖ MEDICAL BOOK
 - ❖ WATER COOLER & CUPS
 - ❖ ROLLING BACK-PACK
 - ❖ COLOR GUARD BOX
 - ❖ PLUMES CASE (ONCE HATS HAVE BEEN PLUMED)
 - ❖ DROP CLOTH FOR INSTRUMENT CASES(Most of these items are located in the Supply Room)
- PLUME BAND HATS PRIOR TO MARCHING TO FOOTBALL FIELD (NO STUDENT OR PARENT WITHOUT GLOVES SHOULD HANDLE PLUMES)
- ESCORT BAND TO THE FIELD
- TAKE PLUMES OUT (NO STUDENT OR PARENT WITHOUT GLOVES SHOULD HANDLE PLUMES)
- HELP WATER BAND AFTER WARM-UP
- UNLOAD PIT EQUIPMENT
- PUT ON GLOVES AND PLUME BAND HATS PRIOR TO HALF-TIME
- PUT ON GLOVES AND TAKE PLUMES OUT AFTER HALF-TIME PERFORMANCE
- LOAD PIT EQUIPMENT AND INSTRUMENT CASES
- PUT ON GLOVES AND PLUME BAND HATS PRIOR TO MARCHING OFF THE FIELD
- ESCORT BAND OFF FIELD STOPPING TRAFFIC WHEN NECESSARY
- PUT ON GLOVES AND TAKE PLUMES OUT
- UNLOAD PIT EQUIPMENT AND INSTRUMENT CASES

ASSIST UNIFORM COMMITTEE IF NEEDED TO MAKE SURE ALL UNIFORMS/HATS ARE ACCOUNTED FOR AND RETURNED TO STORAGE

COMPETITION CHAPERONES

- Please arrive at the school at the time band students are asked to be there
- Clean buses if necessary
- Load the following on Buses and Equipment Truck:
 - Uniforms
 - FVHS Banner & Drum Major Stand
 - Color Guard Flags/Rifles
 - Large Instruments (Pit)
 - Bottled Water or Water Cooler/Ice & Cups
 - Medical Kit & Medical Books
 - Plumes (Correct Color!)
 - Rolling Back-Pack & Color Guard Box
 - Paper Towels & Trash Bag for each Bus
 - Extra Gloves & Shoes
- Once students are on the bus, get a head count on your bus. (This needs to be done by two different parents to be sure of the count.) If stops are made in route to our destination, a head count should be done each time before the buses roll again.
- Chaperones should keep students in order on the bus, making sure students remain in their seats at all times, keep noise at a reasonable level, all body parts inside windows, and respectful (language included) to all. If necessary, chaperones should space themselves out on the bus to maintain order.
- Be prepared to pay your own way into the competition every time. There are a limited number of free passes and these will go to the staff first. The other passes will be rotated among chaperones and pit crew so that hopefully, everyone will get into at least one competition free. (Remember that competitions are fund-raisers for the bands that we are visiting.)
- Once at the competition site, all chaperones that ride the bus are expected to stay with the band and assist students and the Band Director as needed throughout the event.

COMPETITION UNIFORM CRITERIA FOR BAND MEMBERS (COLOR GUARD CRITERIA ON PAGE 15)

1. Student's Hair (Male OR Female) Should NOT Touch Collar
 2. Shoe Laces Should be Tied
 3. Collars Should be Hooked
 4. No Make-Up
 5. No Jewelry of Any Kind
- Chaperones will attend to the medical needs of the band students on an as needed basis, including staying with any student who may become ill. If the student should be transported to the hospital, an adult should remain with the student until the parents arrive.
 - Once we return to FVHS, chaperones need to assist in making sure everything is unloaded, buses are clean, and uniforms are properly put away.
 - On overnight trips, chaperones will need to be prepared to take a shift of "hall patrol" during the night.

PARADE CHAPERONES

- IF NECESSARY, HELP UNIFORM COMMITTEE ROLL OUT UNIFORMS
- CLEAN BUSES
- LOAD ON BUSES OR EQUIPMENT TRUCK (IF NEEDED)
 - FVHS PARADE BANNER
 - COLOR GUARD FLAGS
 - LARGE INSTRUMENTS
- LOAD THE FOLLOWING ITEMS ON THE BUSES
 - ❖ BOTTLED WATER
 - ❖ MEDICAL KIT
 - ❖ MEDICAL BOOK
 - ❖ PLUMES (CORRECT COLOR)
 - ❖ ROLLING BACK-PACK
 - ❖ COLOR GUARD BOX
 - ❖ PAPER TOWELS, TRASH BAG
 - ❖ EXTRA GLOVES
 - ❖ EXTRA SHOES

(These items are located in the Supply Room)
- COUNT STUDENTS ON BUS PRIOR TO LEAVING FOR PARADE
- PUT ON GLOVES AND PLUME HATS (NO STUDENT OR PARENT WITHOUT GLOVES SHOULD HANDLE PLUMES)
- HELP STUDENTS WITH UNIFORMS IF NECESSARY
- WALK WITH BAND, WARNING OF POTHOLES, PICKING UP AND CARRYING ANY ITEMS DROPPED
- FOLLOWING PARADE PERFORMANCE AND PRIOR TO BOARDING BUSES, PUT ON GLOVES AND REMOVE PLUMES
- COUNT STUDENTS ON BUS PRIOR TO RETURNING TO SCHOOL FROM PARADE LOCATION
- WHEN THE BAND RETURNS TO FVHS, ASSIST UNIFORM COMMITTEE IF NEEDED TO MAKE SURE ALL UNIFORMS/HATS ARE ACCOUNTED FOR AND RETURNED TO STORAGE ROOM 1
- RETURN ALL ITEMS FROM BUSES BACK TO STORAGE ROOM

COLOR GUARD CHAPERONES
(at least one "Guard Parent" per event)

- Work together with band chaperones to roll out uniforms (Color Guard Outfits are kept with band uniforms).
- Help load Color Guard Equipment (Rifles, Flags, etc) onto trucks.
- Make sure "Color Guard Box" is equipped (and loaded on the bus) with:
 - Safety pins, Hair bands and Bobby Pins
 - Hair Spray
 - White and Black Electrical Tape
 - Extra Rubber Stoppers for Flags
 - Extra Weights for Flags
 - ... any other supplies the girls need such as make-up, glitter, etc.
- Chaperone Guard on the bus (includes supervising the hair and makeup application of all guard members so that they are ready when we arrive at the competition or parade site)
- Help Guard with outfits if necessary (pinning straps, pinning up hair, etc.)
- Make sure all Guard students are wearing hair, make-up, uniform, gloves and shoes as dictated by the guard instructor(s) for the current year's show.
- Stay with Guard at all times in changing areas ... many times need to follow-up behind them to make sure they don't leave any clothes, makeup, etc. behind!
- Attend to medical needs of Guard, if necessary.
- Stay with Guard at all times during competitions, football games, parades and help carry warm-ups, sweatshirts, etc. for them when necessary.
- Assist students and Guard Instructor(s) as needed throughout the event.
- Following return to the school, work with band parent chaperones making sure everything is unloaded, buses are clean, and uniforms are properly put away.

COMPETITION UNIFORM CRITERIA - COLORGUARD

The Guard uniform is completely separate from the band uniform. It changes every year to compliment the theme of the show. Hair and make-up styles change as well each year, and are dictated by the Guard Instructor(s). It is VERY important at competitions that ALL GUARD MEMBERS LOOK THE SAME!

1. Student's hair should be worn in the style described to them by the Guard Instructor(s) as part of their uniform. All students' hair must be styled the same unless hair length requires some adjustment to look similar.
2. Shoes should be tied and laces secure.
3. All zippers, hooks, straps, etc. should be secure for appropriate movement during warm up and performance.
4. Show make-up MUST be worn as described by the Guard Instructor(s), and everyone should wear it in the same way. Any changes to the described style must be approved by the Guard Instructor.
5. No Jewelry of any kind unless it is part of the uniform and has been approved by the Guard Instructor(s) and the Band Director.

BAND PRACTICE & ROOKIE CAMP REHEARSAL HELPERS

- FILL WATER COOLER WITH ICE AND WATER AND TRANSPORT TO THE PRACTICE FIELD (DON'T FORGET THE CUPS!)
- PREPARE AND PROVIDE WATER TO STUDENTS DURING BREAKS
- EMPTY, DRY (to prevent mildew) AND RETURN COOLER TO BAND ROOM (Putting away extra cups)
- ADMINISTER MINOR FIRST AID IF NEEDED (Permission forms/book & First Aid Kit are in the Supply Room)

HOSPITALITY/SOCIAL EVENTS COMMITTEE

THE MOST IMPORTANT FUNCTION OF THIS COMMITTEE IS TO INTENTIONALLY SEEK OUT AND WELCOME NEW PARENTS AND STUDENTS

FEBRUARY

- ATTEND FVHS CURRICULM FAIR FOR RISING FRESHMEN TO HELP ANSWER QUESTIONS AND ENCOURAGE PARTICIPATION

MARCH

- REVIEW & UPDATE VOLUNTEER OPPORTUNITIES HANDBOOK IF NECESSARY

APRIL/MAY

- UPDATE (APRIL) & DISTRIBUTE BOARD MEMBER/CONTACT LISTS
- HANDOUT BAND BOOSTER/VOLUNTEER INFORMATION AT COLORGUARD AUDITIONS AND INVITE PARENTS OF NEW GUARD MEMBERS TO ATTEND BAND BOOSTER MEETINGS AND RECEPTION DURING ROOKIE CAMP
- HOST RECEPTION FOR FRESHMAN PARENTS DURING ROOKIE CAMP
OBTAIN ROSTER FROM MIDDLE SCHOOLS (INCLUDE COLOR GUARD)
SEND INVITATIONS (INCLUDE WITH ROOKIE CAMP PACKET)
SET-UP – DECORATIONS – LIGHT REFRESHMENTS
PREPARE AND PRESENT “OVERVIEW” OF BAND/COLOR GUARD PROGRAM
DISTRIBUTE UPDATED VOLUNTEER OPPORTUNITIES HANDBOOK
DISTRIBUTE UPDATED BOARD MEMBER/CONTACT LIST
REGISTER THOSE ATTENDING TO GET PARENT/STUDENT CONTACT INFORMATION
(REGISTER NEW PARENTS ON WCPSS ON-LINE VOLUNTEER REGISTRATION FORM IF POSSIBLE TO OBTAIN CLEARANCE FOR BAND CAMP VOLUNTEERS!)

JULY/AUGUST

- SET-UP AND HELP WITH WCPSS ON-LINE PARENT VOLUNTEER REGISTRATION

SEPTEMBER

- ATTEND FVHS OPEN HOUSE TO DISTRIBUTE HANDBOOKS, TAKE PARENT REGISTRATIONS & ANSWER QUESTIONS
- SEND MIDDLE SCHOOL BAND STUDENTS INVITATIONS TO ATTEND FVHS FESTIVAL OF BANDS

HOSPITALITY/SOCIAL EVENTS COMMITTEE (Continued)

OCTOBER/NOVEMBER

PLAN AND HOST THE ANNUAL CHRISTMAS PARTY FOR THE MARCHING BAND AND COLOR GUARD BY SOLICITING VOLUNTEERS AND USING THE FOLLOWING GUIDELINES:

- Reserve Cafeteria or Gym (Cafeteria is first preference due to less set-up work required – Contact Marti Adkins in Front Office 557-2511 – Need to know times. Must be cleaned up by Band Boosters)
- Secure and Set up Tables if Gym is used (Some tables may be available from Band Room or PTA Room)
- Determine if Senior Gifts will be Purchased and Distributed (Check with Treasurer on Budget)
- Determine Charity for Gifts – Have Band Students bring appropriate gifts \$10.00 or less (Examples: Toys for Tots or Local Food Bank)
- Check with Band Director regarding Program/Student Awards/Agenda
- Take up Donations from Students for a Gift Certificate for Band Director
- Arrange for Music - CD Player and Christmas CD's
- Check with Treasurer to determine Budget for Party (Band Boosters have a Sam's Card)
- Determine Menu to include Beverages, Cake, Utensils, Tablecloths and Paper Products
- Arrange for Decorations
- Be Sure to Invite All Marching Band Parents (Send home "Invitations" with students and follow up via E-mail)

YEAR-ROUND!

- SEND OUT WEEKLY E-MAIL ANNOUNCEMENTS & SCHEDULE UPDATES (INCLUDE FVHS WEBMASTER, BENGAL LINE AND FVHS PTA WEEKLY UPDATE)
- SET-UP & ACTIVATE PHONE TREE FOR IMPORTANT ANNOUNCEMENTS AND/OR SCHEDULE CHANGES
- RECEIVE, RESPOND & FORWARD WEBSITE QUESTIONS/REFERRALS
- SERVE AS MENTORS TO FRESHMAN PARENTS THROUGHOUT THE MARCHING SEASON AT ALL BAND ACTIVITIES

CORPORATE SPONSORSHIPS COMMITTEE
(YEAR-ROUND!)

- SOLICIT FUNDS/DONATIONS FROM LOCAL BUSINESSES - GET LIST FROM FV CHAMBER OF COMMERCE OF LOCAL BUSINESSES AND SEND OUT LETTERS IN MAY - (A SAMPLE FORM LETTER IS AVAILABLE)
- SEND THANK-YOU LETTERS (WITH WINDOW DECALS – “PROUD SPONSOR OF THE FVHS MARCHING BENGALS!”)
- SOLICIT (SELL) ADVERTISEMENTS FROM LOCAL BUSINESSES TO BE INCLUDED IN FESTIVAL OF BANDS PROGRAM (BAND STUDENTS AND THEIR FAMILIES SHOULD HELP WITH THIS ALSO – SHOULD BE DONE IN LATE AUGUST OR EARLY SEPTEMBER)
- SOLICIT DONATIONS FROM BAND PARENT EMPLOYERS
- INVESTIGATE GRANT OPPORTUNITIES – APPLY FOR GRANTS
- SOLICIT DONATIONS FOR BAND PRACTICES & ACTIVITIES:

BOTTLED WATER

GATORADE

PAPER CUPS

PAPER TOWELS

PLATES FOR SPRING/FALL BARBECUE

FOOD/BEVERAGES FOR FESTIVAL OF BANDS/SPRING & FALL BBQ'S

CLEANING SUPPLIES (PAPER TOWELS, TRASH BAGS, FORMULA 409)

ICE

PUBLICITY COORDINATOR

THE PUBLICITY COORDINATOR MAKES SURE THE COMMUNITY KNOWS WHAT IS GOING ON WITH THE BAND, AND WHAT AN OUTSTANDING AND TALENTED GROUP OF STUDENTS WE HAVE!

- ENSURE SIGNS/BANNERS ARE PREPARED AND POSTED AT LEAST ONE WEEK PRIOR TO FESTIVAL OF BANDS & BBQ'S TO BOOST ATTENDANCE (ON LOT WHERE WE HOLD BBQ & ON BOARD IN FRONT OF THE SCHOOL)
- SUBMIT AN ANNOUNCEMENT TO THE LOCAL NEWSPAPER TO PROMOTE ATTENDANCE FOR FESTIVAL OF BANDS AND BBQ'S, (PRIOR TO PUBLISHING DEADLINE!), AND POSSIBLY A "FOLLOW-UP" ARTICLE/PICTURES
- SUBMIT PHOTOS, TEXT AND ADVERTISING COPY TO LOCAL NEWSPAPER THROUGHOUT THE YEAR TO PROMOTE BAND ACTIVITIES AND/OR ANNOUNCEMENTS FOR UPCOMING EVENTS (KEEPING TRACK OF PUBLISHING DEADLINES)

WEBSITE

1. POST SCHEDULE AND CALENDAR UPDATES
2. PREPARE, SUBMIT AND/OR POST MONTHLY NEWSLETTERS/ARTICLES/ANNOUNCEMENTS
3. POST PHOTOS WHEN AVAILABLE
4. PERFORM MAINTENANCE AS NEEDED
5. SEND UPDATES TO FVHS WEBMASTER

UNIFORM COMMITTEE

- ASSIST UNIFORM COORDINATOR WITH FITTING & ASSIGNING UNIFORMS TO STUDENTS (OFTEN DONE DURING BAND CAMP OR SOMETIMES IN CONJUNCTION WITH WEEKLY REHEARSALS IN AUGUST)
- ASSIST WITH ALTERATIONS AND REPAIRS (BEFORE, DURING AND AFTER PERFORMANCES!)
- HELP PREPARE AND TAKE UNIFORMS TO THE DRY CLEANERS AS NEEDED
- OVERSEE DISBURSEMENT AND STORING OF UNIFORMS FOR ALL MARCHING BAND FUNCTIONS
- UNIFORM COORDINATOR SCHEDULES CHAPERONES FOR FOOTBALL GAMES AND PARADES

UNIFORM COMPETITION CRITERIA FOR BAND STUDENTS **(PLEASE REFER TO PAGE 15 FOR COLOR GUARD CRITERIA)**

(POINTS MAY BE DEDUCTED FOR VIOLATIONS)

1. STUDENT'S HAIR (MALE OR FEMALE) SHOULD NOT TOUCH COLLAR
2. SHOE LACES SHOULD BE TIED
3. COLLARS SHOULD BE HOOKED
4. NO MAKE-UP (EXCEPT COLOR GUARD AS DESIGNATED BY GUARD INSTRUCTOR)
5. NO JEWELRY OF ANY KIND
6. CLEAN WHITE GLOVES
7. BLACK SOCKS AND SHOES (DINKLES)

SUPPLY COORDINATOR

- MAKE SURE THE FOLLOWING ITEMS ARE ALWAYS ON HAND:
 - BOTTLED WATER TO TAKE ON THE BUSES
 - MEDICINE, SUPPLIES AND MAKE-UP REMOVER FOR MEDICAL KIT (CHECKING EXPIRATION DATES)
 - DISPOSABLE RAIN PONCHOS
 - KLEENEX
 - PAPER TOWELS
 - CLEANING SUPPLIES (FORMULA 409)
 - NEEDLES/THREAD
 - BOBBY PINS/SAFETY PINS
 - LYSOL/CLOROX WIPES
 - ANTI-BACTERIAL WIPES (LIKE "WET ONES")
 - WOMEN'S PERSONAL SANITARY ITEMS
 - ITEMS IN THE "PULL-BAG"
 - ICE (KEPT IN FREEZER IN UNIFORM ROOM)
 - TRASH BAGS

- MAY PURCHASE THESE ITEMS AND TURN IN RECEIPT(S) TO TREASURER FOR REIMBURSEMENT

EQUIPMENT & TRANSPORTATION (PIT CREW)

The Equipment & Transportation Committee (usually referred to as "The Pit Crew" handles the movement of large "non-marching" instruments, props and equipment to and from the Football or Competition Fields. The job involves getting the band and their "stuff" there and back safely. There is always a need for Bus and/or Equipment Truck DRIVERS as well, (which requires a commercial driver's license.)

Pit Crew Practice Sessions

- Prior to band taking field (usually before 6pm) remove yardage markers and traffic cones from Band closet. There should be three cones and the following yard markers. Two-20's, two-30's, two-40's and one 50 marker..
- Ask Band Director what field they will be practicing on. Could be Football field or could be the practice field behind the school bus lot.
- Take markers and cones to field and place on field. See experienced Pit Crew member for information on where markers should be placed.
- After practice, pickup and return markers and cones to Band room closet.

Pit Crew Home Games

- Arrive one hour prior to game.
- Load equipment from band room onto trailer and transport to field.
- Remove Drum Major stand from band closet and assemble and move to field
- If props will be used during halftime, transport props to the end of the field (to the left of the scoreboard) and position as needed so they will be ready to carry promptly onto the field for the halftime show.
- After equipment is taken to field, return to band room and assist with loading equipment cases into truck that will take them to the field. Also transported will be flags, rifles, water coolers, two tarps, first aid kit and plumes.
- Some Pit Crew members will assist in placing instruments on the field.
- During halftime, pit crew members will assist in placing props on the field prior to show and remove from field after show. After halftime show return props to storage area.
- After game, load instrument cases back into truck and return to just outside band room door on ramp. Students will pickup cases when they return to room. Also transported will be flags, rifles, water coolers, two tarps, first aid kit and plumes.
- Return Drum Major platform from field, disassemble and place in band closet.

EQUIPMENT & TRANSPORTATION (Continued)

Pit Crew at Band Competitions

- Arrive one hour prior to schedule departure time and assist with the loading of all props and equipment needed for band competition. This includes:
 - Props
 - Instruments
 - Uniforms
 - Water Coolers
 - Tables
 - Miscellaneous Equipment
 - Drum Major Stand

- Drive/Ride to competition site.
- At the competition site, unload all equipment off the truck.
- Assemble/organize prop equipment.
- Load band equipment onto trailers supplied by host site that will be used to take equipment to performance area.
- Follow band/equipment/props to performance area. Props may need to be taken to performance area by pit crew. If this is the case pit crew will have carts to transport props with.
- When announced onto the field, move band equipment and props onto field.
- Exit field during performance.
- When performance ends. Remove band equipment and props from field.
- Load band equipment back on trailers. Load props back on carts and return to truck.
- Load props and equipment back onto trunk.
- Return to school.
- Unload props and equipment to their correct storage locations at school. Pit Crew will put Props and Drum Major stand into storage. Band Instruments and Color Guard equipment will be stored by students.

PROP COMMITTEE

Prop Committee Duties

- Request and receive prop designs from Band Director. Prop committee building sessions are normally held on the nights the students have practice (Tuesday and Thursdays) and usually begin as soon as Marching Band practices begin (before school starts) to ensure props are completed prior to the first Marching Band Competition. Please let the Band Booster President know if you are interested in helping in this area so they may put you in contact with the Prop Coordinator. Props are usually done in two steps: Building and Painting.

BUILDING

- Solicit volunteers to build the props.
- Work with other members of the prop Committee to identify ways to construct props.
- Identify materials needed to make the props. Materials from previous years can be used/recycled if possible.
- Purchase materials needed to build props.
- Attend the prop building meetings (usually on Tuesday and Thursday evenings during Band practice). Bring your tools and have fun.
- If props require carts to transport on and off field, modify or create new carts for the new props.

PAINTING

- Identify persons willing to paint props.
- Transport props to the location to be painted.
- Get paint needed for props.
- Paint props.
- Transport props to storage area.

BAND BOOSTER APPAREL ORDERS

- CHECK E-MAIL FOR INCOMING ORDERS PLACED ON THE BAND BOOSTER WEBSITE
- COLLECT FUNDS AND PLACE ORDER WITH DISTRIBUTOR
- RECEIVE AND DISTRIBUTE MERCHANDISE

FUNDRAISING COORDINATOR

- INVESTIGATE & PROPOSE FUNDRAISING OPTIONS TO FVBB BOARD OF OFFICERS FOR CONSIDERATION
- DISTRIBUTE FUNDRAISER MATERIALS TO STUDENTS (INCLUDE 8TH GRADE BAND STUDENTS AND COLOR GUARD IN SPRING FUNDRAISERS!)
- SERVE AS CONTACT PERSON TO EXPLAIN/ANSWER STUDENT QUESTIONS
- OVERSEE ORDER/FUNDS COLLECTION – STAY IN CONTACT WITH VENDOR
- CONSOLIDATE AND PLACE ORDERS – OVERSEE PROBLEMS
- REMIT FUNDS (AND FUND STUDENT DESIGNATIONS) TO TREASURER
- SOLICIT PARENT VOLUNTEERS TO HELP SORT & DISTRIBUTE PRODUCT ORDERS TO STUDENTS WHEN THEY ARRIVE

FVHS FESTIVAL OF BANDS (FOB)

ALL STUDENTS & PARENTS ARE ASKED TO HELP WITH THIS EVENT!

- **CONCESSIONS**: This committee purchases, prepares, cooks and sells food and drinks AND arranges for Pizza to be delivered and sold
- **AIRGRAMS**: Staff the Airgram booth. Write out and collect money for Airgrams. Students are assigned to take the Airgrams to the Press Box to be announced. (Airgrams are simply messages from spectators to member(s) of the Bands that raise additional money for FVHS.) Set-up and Monitor Voting for Spectator Award.
- **HOSPITALITY**: Prepares and Oversees the Hospitality Room for visiting Band Directors and their staff. Provides food, snacks and drinks. Requires set-up (décor) and break-down.
- **EQUIPMENT & PARKING**: Set up parking areas and direct bands, busses, equipment trucks and visitors to appropriate parking areas. Responsible for traffic control. Also responsible for getting visiting bands props and equipment to the field for competition and off the field after the performance. Also functions as Security.
- **HOST COMMITTEE**: Consists of teams of one parent and one band student who meet and greet visiting bands as they arrive, guide them to changing areas, practice areas, competition areas and stays with the band until they have completed their competition and returned to their busses
- **JUDGES/TROPHIES**: Arranges to purchase and pick-up trophies and audio tapes. Sets up trophy table(s) on track. Stays in Press Box to work with the Judges, collecting scoring sheets and providing assistance to the Judges. Also responsible for making up Band Packets. Arranges to have a Videographer present to tape and sell videos of the event.
- **ADVERTISING**: Solicit and Collect Paid Advertisements (with the help of all Band Students, their families and the Corporate Sponsorship Committee) to Submit for Printing in the Festival of Bands Programs. (This is a major part of the fundraising for FOB/FVHS Marching Band) Contact ALL Senior Parents to purchase "Senior Ads". Make sure Banner/Signage is out at least one week prior to the event. Contact newspaper to advertise the event and perhaps do a "follow-up" story. Send Thank-you notes/letters with a copy of the program to all corporate sponsors following the event.
- **TICKETS**: Staffs the gate, sells tickets and programs
- **50/50 OR BASKET RAFFLE**: Sells raffle tickets or theme baskets filled with donations from local merchants to spectators to earn additional money for FVHS Band

SPRING AND FALL BBQ FUNDRAISER COORDINATOR

ALL STUDENTS ARE EXPECTED TO HELP WITH THESE EVENTS!

- SEND AND E-MAIL NOTICE TO STUDENTS/PARENTS SOLICITING VOLUNTEERS AND INFORMING OF REQUESTED STUDENT DRINK & DESSERT DONATION
- SCHEDULE VOLUNTEERS (SET-UP, COOKING, PREPARING, SERVING, MONEY HANDLERS, TAKE DOWN, CLEAN-UP)
- SOLICIT HELP FROM BAND PARENTS AND FAMILIES TO OBTAIN "PRE-SALES" BBQ ORDERS FOR DELIVERY TO LOCAL MERCHANTS THE DAY OF THE BBQ
- CONTACT CORPORATE SPONSORSHIP COMMITTEE CHAIR TO GET FOOD DONATIONS, PAPER CONTAINERS, NAPKINS, RUBBER GLOVES, RUBBER BANDS, ETC. (SUPPLY COORDINATOR MAY ALSO BE CONTACTED TO HELP WITH THIS)
- CONTACT PUBLICITY CHAIR TO SEE IF WE CAN GET AN ARTICLE IN THE LOCAL PAPER ADVERTISING THE BBQ AND ALSO TO HELP MAKE SIGNS FOR: ORDER HERE; PICK-UP HERE; ROAD SIGNS; DRIVE-UP
- CONTACT HOSPITALITY CHAIR TO ENSURE EIGHTH GRADE BAND STUDENTS ARE INVITED TO PARTICIPATE IN SPRING BBQ
- BORROW & SET-UP GRILLS
- PURCHASE FOOD AND SUPPLIES NOT DONATED
- SET-UP TENTS & TABLES
- SET-UP TRAFFIC CONES AND "DRIVE-THROUGH PICK-UP"
- COOK & PREPARE FOOD (PARENTS ONLY – NO STUDENTS)
- TAKE DOWN/CLEAN UP

MARCHING BAND and COLOR GUARD PERFORMANCE GUIDELINES FOR STUDENTS and *PARENTS

The Marching Bengals are an important part of home football games and community parades. We are a source of community identity and pride. We are also one of the most visible and recognizable groups that represent Fuquay-Varina High School. As a result, we have a number of policies to which each member must adhere so that our group can do an excellent job, provide for the safety of its members, move quickly and efficiently and do so with a professional appearance.

Football games begin at 7:30 PM. Guard and Band members will be given a call time prior to each game. The call time is typically between 5 and 6 PM

When preparing to dress in "full uniform", each band member should follow the instructions of the designated Band Chaperone in charge of uniforms

* Plumes will be issued before and collected after each performance only by a "gloved uniform person". **No student or parent without gloves should handle plumes.**

Pit percussionists should arrive early to assist with the loading or movement of pit equipment prior to home games or competition performances.

When arriving in the stands for a home game, the band will be dismissed by section to their assigned location in the stands.

Do not move from your assigned section in the stands.

*** No one is allowed into the band area of the stands except band members, parent chaperones on duty and guests of the Director.**

*** No one is allowed to use the walkway at the bottom of the band area as a walk-through.**

Pay attention to the Director and/or Drum Major during the game. Be prepared to play at all times as cues to play happen quickly.

We will play only as a group in the stands.

No inappropriate cheers, (rude or vulgar), are allowed, but band members are encouraged to cheer on the team at every opportunity.

At the discretion of the Director, Color Guard members may leave the stands during the 2nd quarter to warm up and review for the half-time performance. - 33 -

MARCHING BAND and COLOR GUARD PERFORMANCE GUIDELINES FOR STUDENTS and *PARENTS (Continued)

All band and guard members are given the 3rd quarter off. They may visit the restroom or get concessions during this break. They may not leave the stadium or engage in horseplay. Even though band members are on break, they are still in uniform and must represent the organization with pride and dignity.

At the conclusion of the game, the band will depart the stands after a final playing of the fight song. The band will be dismissed by section and should line up at parade rest in "three lines" formation on the track in front of the band area of the stands.

No high-stepping, dancing or instrument swinging is allowed without prior permission of the Director. "Horn games" such as putting instruments at holster are allowable once section leaders have taught their sections and approval has been granted by the Director.

Upon returning to the band room, students may change clothes, return uniforms and hats and clean the band room following instructions from the supervising Uniform chaperone.

Students should immediately return to their seat in the band room after changing clothes and other post-game tasks and remain there until the Director dismisses the group. Student who continually get up to get drinks, go to the bathroom or try to go outside to talk to a friend delay the dismissal of the group.

*** Only band students, color guard and chaperones on duty may enter the band room following a game or event. This is for safety and crowd control. All friends and family should wait outside until the group has been dismissed. Space in the band room is limited and your respect for this rule helps us to finish our post-game work more efficiently.**

The band will be dismissed by the Director once all students store and return their uniform properly, the band room is clean and all band equipment is stored properly. Improperly stored uniforms are the most frequent reason we have to wait to be dismissed following a game or performance.

No public display of affection (PDA's) while you are in uniform or otherwise "on duty" as a band member.

We are either all IN uniform or all OUT of uniform.

When traveling to or from a performance area or to a dressing room at a competition we will travel silently in "two lines" formation.

MARCHING BAND and COLOR GUARD PERFORMANCE GUIDELINES FOR STUDENTS and *PARENTS (Continued)

* **The band will sit as a group at competitions.** The Director or Lead Chaperone will designate the groups' seating area.

Demonstrate respect for the performance of all competing bands. Do not talk while another group is performing. It's acceptable for students to discuss and critique another band's performance, but always be professional and considerate.

* Parent Chaperones are assigned and designated a particular task at each Band event. **Parents in attendance that have not been assigned to chaperone a particular event are asked to not interfere with the outlined process of that event. This ensures the safety of all students and avoids confusion in the completion of all assigned tasks.** Students should report to their assigned chaperone. All parents interested in chaperoning band events will be given opportunities to do so once they have registered on-line and been approved by WCPSS. If you are interested in volunteering to chaperone band events, please contact the Band Booster President.

BUS PROCEDURES

Students may usually travel on the bus of their choice; however, they must stay on this bus for the duration of the trip. (Color Guard members will all need to ride on the same bus in order to assist each other in getting ready. The designated Color Guard Chaperone will need to be present on that bus and make sure all hairstyling, make-up application and jewelry (if applicable) is completed and worn as dictated by the Guard Instructor(s) by the time we arrive at the competition site.)

One or two sections will be assigned to clean the busses after each trip. These assignments will be made by the Drum Major and rotate throughout the fall.

Students may choose their seating on the bus; however, chaperones and the Director reserve the right to reassign student seating if behavior or student safety requires it.

Students must remain quiet during all head counts.

Students may listen to music on headphones only. No open-air speakers allowed.

TEN RULES OF CONCERT ETIQUETTE FOR BAND PARENTS

- Refrain from Talking or Whispering
- Refrain from Unwrapping Noisy Candy Wrappers During the Performance
- Turn Off Pagers, Cell Phones and Watch Alarms
- Do not Wave at your Student During the Concert
- Do not Take Flash Photography
- Please do not Walk Down the Center Aisle with your Video Camera
- Do not Leave as soon as your Student's Portion of the Concert is Over. All students deserve a full audience for their performances.
- Applaud at Appropriate Times. Some music has several sections. The song is not over until all sections have been performed.
- Do not Leave the Auditorium During the Music
- Go to the Concert Expecting the Best

ADDITIONAL INFORMATION SUCH AS:

- Philosophy and Purpose
- Member Expectations
- Required Materials
- Classroom and Discipline Procedures
- Grading Policies
- After-School Event Attendance Policies
- Performance Attire
- Travel Policies
- Personal and WCPSS-owned Instrument Policies
- Tips for Improvement, Suggested Equipment, Recommended Instrument Repair and Dealers
- Marching Band Football Game, Parade and Competition Regulations
- Fundraising and Fees
- FVHS Band Boosters
- FVHS Bands Agreement and Pledge

IS LOCATED IN THE
FVHS BANDS HANDBOOK

LOCATED ON OUR WEBSITE AT:

WWW.FVBB.COM

INTRODUCTION

The award-winning Fuquay-Varina High School Band and Color Guard represents outstanding arts education and is the embodiment of the best that our community has to offer. As parents, we have the opportunity to observe, enjoy and support our students through their public performances, on-campus concerts, local parades and regional competitions. The following Handbook was prepared to give you important information and outline opportunities for you to get involved in your Student's High School Band and/or Color Guard experience. It is an experience like no other and the rewards are limited only by your level of participation. Please join us in our endeavor to continue the great tradition of FVHS Band and Color Guard by supporting your student and this worthwhile program with your time and talent!

BENEFITS:

Opportunities for Musical Growth, Excellence, Achievement and Success
An Opportunity to be Part of a Team Working Together in a Variety of
Challenging Pursuits
Life-Changing and Enriching Experiences
Leadership Opportunities
Fun and Lasting Friendships

REQUIREMENTS:

Respect
Sacrifice
Preparation
Accountability
Hard Work

**PLEASE VISIT OUR WEBSITE
YOUR FVHS BAND and COLOR GUARD RESOURCE!
WWW.FVBB.COM**

Please note: Throughout this handbook, all references to Band include Color Guard unless otherwise noted.

TABLE OF CONTENTS

- DID YOU KNOW? How Involvement in Band Benefits Your Student..... 3 - 4

VOLUNTEER OPPORTUNITIES

- BAND CAMP..... 5 - 6
 - Band Camp Survival Guide for Students..... 7
 - What to Bring to Band Camp..... 8
 - Directions to Campbell University..... 9
 - Campbell University Map..... 10
- FVHS BAND CHAPERONES 11
 - Football Game Chaperones..... 12
 - Competition Chaperones..... 13
 - Parade Chaperones..... 14
 - Color Guard Chaperones..... 15
 - Band Practice and Rookie Camp Rehearsal Helpers..... 16
- HOSPITALITY/SOCIAL EVENTS COMMITTEE..... 17 - 18
- CORPORATE SPONSORSHIP COORDINATOR/COMMITTEE (YEAR-ROUND)..... 19
- PUBLICITY COORDINATOR..... 20
- WEBSITE MAINTENANCE & UPDATES..... 20
- UNIFORMS..... 21
- SUPPLY COORDINATOR..... 22
- EQUIPMENT & TRANSPORTATION (PIT CREW)..... 23 – 24
- PROP COMMITTEE..... 25
- PROCESSING BAND APPAREL ORDERS..... 25
- FUNDRAISING COORDINATOR..... 26

IMPORTANT FUNDRAISERS

- ***** FESTIVAL OF THE BANDS *** ALL PARENTS AND STUDENTS ARE ASKED TO HELP WITH THIS EVENT** (Referred to as "FOB" – A Marching Band Competition **HOSTED** by FVHS as a Fundraiser)..... 27
- SPRING & FALL BBQ 28 – 32

INFORMATION

- MARCHING BAND & COLOR GUARD GUIDELINES FOR STUDENTS & PARENTS..... 33 – 35
- TEN RULES OF CONCERT ETIQUETTE FOR PARENTS..... 36
- MISCELLANEOUS..... 37
- BAND BOOSTERS OF FUQUAY-VARINA BY-LAWS..... 38 – 42
- SAMPLE ADJUDICATION EVALUATION SHEETS & VOCABULARY..... 43 - 56

DID YOU KNOW.....How Involvement in Band Benefits your child:

BETTER CHOICES IN LIFE: Secondary students who participated in band or orchestra reported the lowest lifetime and current use of all substances (alcohol, tobacco, illicit drugs). – Texas Commission on Drug and Alcohol Abuse Report – 1998

BETTER PREPARATION FOR COLLEGE: The U.S. Department of Education lists the arts as subjects that college-bound middle and junior high school students should take, stating “Many colleges view participation in the arts and music as a valuable experience that broadens students’ understanding and appreciation of the world around them. It is also well known and widely recognized that the arts contribute significantly to children’s intellectual development.”

BETTER COMMUNITY AND QUALITY OF LIFE: The arts create jobs, increase the local tax base, boost tourism, spur growth in related businesses and improve the overall quality of life for our cities and towns. – American Arts Alliance Fact Sheet – October 1996

HIGHER SAT SCORES: Students with coursework/experience in music performance and music appreciation scored higher on the SAT than students with no arts participation. (Students in music performance scored 57 points higher on the verbal and 41 points higher on the math. Students in music appreciation scored 63 points higher on verbal and 44 points higher on math.) - College-Bound Seniors National Report: Profile of SAT Program Test Takers. Princeton, NJ: The College Entrance Examination Board, 2001.

BAND IS A CORE ACADEMIC SUBJECT: The term “core academic subjects” means English, reading or language arts, mathematics, science, foreign languages, civic and government, economics, arts, history and geography – NO Child left behind Act of 2002

IMPROVED MATH SKILLS: In an analysis of U.S. Department of Education data on more than 25,000 secondary school students, researchers found that students who report consistent high levels of involvement in instrumental music over the middle and high school years show “significantly higher levels of mathematics proficiency by grade 12.” This observation holds regardless of students’ socio-economic status, and differences in those who are involved with instrumental music vs. those who are not is more significant over time – The Imagination Project at UCLA Graduate School of Education and Information Studies, 1999.

BETTER ODDS OF GETTING INTO MEDICAL SCHOOL: 66% of music majors who applied to medical school were admitted, the highest percentage of any group. 44% of biochemistry majors were admitted. – “The Case for Music in the Schools,” Phi Delta Kappan, February 1994.

IMPROVED SELF-ESTEEM: Students who participated in arts programs in selected elementary and middle schools in New York City showed significant increase in self-esteem and thinking skills. – National Arts Education Research Center, New York University, 1990

INVOLVEMENT WITH THE BEST STUDENTS IN THE SCHOOL: According to statistics compiled by the National Data Resource Center, students who can be classified as “disruptive” (based on factors such as frequent skipping of classes, time in trouble, in-school suspensions, disciplinary reasons given, arrests and drop-outs) total 12.14 percent of the total population. In contrast, only 8.08 percent of students involved in music classes meet the same criteria as “disruptive”. – National Education Longitudinal Study, second follow-up, 1992. In addition, the data showed that music participants received more academic honors and awards than non-music students, and that the percentage of music participants receiving As, As/Bs, and Bs was higher than the percentage of non-music participants receiving those grades. – NELS:88, first follow-up, 1990.

IMPROVED EXPRESSION AND MULTI-TASKING: “The musician is constantly adjusting decisions on tempo, tone, style, rhythm, phrasing and feeling – training the brain to become incredibly good at organizing and conducting numerous activities at once. Dedicated practice of this orchestration can have a great payoff for lifelong attention skills, intelligence and an ability for self-knowledge and expression.” - Ratey John J., MD A User’s Guide to the Brain. New York: Pantheon Books, 2001

BIGGER AND BETTER BRAINS! REALLY!: Researchers at the University of Montreal used various brain imaging techniques to investigate brain activity during musical tasks and found that sight reading musical scores and playing music both activate regions in all four of the cortex’s lobes; and that parts of the cerebellum are also activated during those tasks. Sergent, J., Zuck, E., Tenial, S., and MacDonall, B. (1992). Distributed neural network underlying musical sight reading and keyboard performance. *Science*, 257, 106-109

BETTER SELF-DISCIPLINE AND STUDY HABITS: “Studying music encourages self-discipline and diligence, traits that carry over into intellectual pursuits and that lead to effective study and work habits. An association of music and math has, in fact, long been noted. Creating and performing music promotes self-expression and provides self-gratification while giving pleasure to others. In medicine, increasing published reports demonstrate that music has a healing effect on patients. For all these reasons, it deserves strong support in our educational system, along with the other arts, the sciences and athletics.” - Michael E. DeBakey, M.C., Leading Heart Surgeon, Baylor College of Music

MATURE CONNECTION AND INTERACTION WITH OTHERS: “Music is one way for young people to connect with themselves, but it is also a bridge for connecting with others. Through music, we can introduce children to the richness and diversity of the human family and to the myriad rhythms of life.” – Daniel A. Carp, Eastman Kodak Company Chairman and CEO.

BAND CAMP

BAND CAMP VOLUNTEERS/CHAPERONES:

Parents are needed daily during Band Camp to load and unload equipment, provide water to the kids during daytime and evening practices, work the concession stand each night and to spend the night at Campbell during Away Camp. Parents may volunteer to help as much or as little as they are able. Any contribution of your time, large or small, would be very helpful and appreciated! A volunteer schedule will be set up before Band Camp begins to cover all duties. **ALL VOLUNTEERS/CHAPERONES MUST BE REGISTERED/CLEARED WITH WCPSS PRIOR TO PARTICIPATING!** Please contact the Band Booster President or the Band Director as soon as possible to find out how you can register to be a BBFV Volunteer. Many lasting friendships between our band parents have begun by volunteering during marching season – We look forward to meeting you!

Watering Kids – During Band Camp (both home and away), parents are needed throughout each day to provide water for the band kids during their breaks. The times can be very flexible to suit everyone’s schedules. * **It would be very helpful to have one band parent volunteer to be in charge of the watering duties/setting up a watering volunteer schedule for Band Camp and for the night rehearsals during marching season.**

Spending the Night at Campbell – This is an extremely important duty as we are required to have 1 parent chaperone per 10-12 kids nightly. We have to have male chaperones for the boy’s dorm and female chaperones for the girl’s dorm. This is a great duty for those who can’t help during the day but can help out by spending the night. Your duties will begin just before the kids go into their rooms for the evening and end at breakfast the next morning (You are also welcome to stay longer if you wish!). You will be responsible for a group of kids and for making sure lights are out and kids are in their beds asleep when the schedule dictates. You will also be responsible for making sure the kids are awake, dressed and at the desired location at the scheduled times (kids usually meet in one of the dorm lobbies at a set time each morning to walk to breakfast as a group).

Setting Up and Taking Down Equipment at Campbell – On the first day of Away Camp, volunteers (especially nice strong men!) are needed to load equipment onto the rental truck at the high school and to unload and setup equipment at Campbell. Setup is usually completed by lunch on the first day of Away Camp. On the last day of camp, nice strong men are needed again to take down the equipment at Away Camp and to unload it at the high school.

Pizza Night – This usually occurs the first night of Away Band Camp. A parent or parents will organize this by getting the number of students, chaperones and instructors and calling Dominos in Lillington. Dominos will take the number and order the correct number of pizzas for the evening and deliver them to the appointed location. Be sure to ask for plates and napkins. You will need to have a check from the Treasurer to pay at the time of delivery.

Rookie Night – This event also occurs the first night of Away Band Camp. All parents are encouraged to attend this fun event. A Map and Directions to Campbell are included in this handbook.

BAND CAMP (Continued)

Senior Night – A Senior parent or parents will organize a special activity for the seniors one night during Away Camp. In the past, there have been ice cream socials, cookouts, light refreshments and a movie, etc. Your location and what you would like to do for the seniors will need to be cleared by the Band Director and the Band Camp Director at Campbell.

Concessions – A concession stand is set up each night after evening practice and volunteers are needed to run it. Great job for someone who wants to help but cannot help but a few hours at night. The concession stand includes canned soda, Gatorade, water and various candies – Peanut M&M's, Nerd Ropes, Cow Tails, etc. and is run out of one of the dorms where the kids are staying.

Items Needed for Band Camp Provided by BBFV Volunteers:

- 4-5 outdoor Lounge chairs for Student Use at the Watering "tent"
- 8 oz. Paper cups (most businesses are willing to donate these)
- Folding chairs for volunteer/chaperone use at the practice field
- Orange wedges, bananas, grapes and/or RITZ crackers for morning watering sessions

If you are interested in Volunteering to help with Band Camp, please contact the Band Camp Coordinator.

BAND CAMP SURVIVAL GUIDE FOR STUDENTS

- Choose clothing appropriate to the season. It will be hot and humid and you will be practicing for many hours each day. WEAR LIGHT-COLORED LOOSE SHIRTS, SHORTS, COMFORTABLE TENNIS SHOES AND HATS. Dress for comfort! Pack as if you will wear 2 to 3 shirts a day. Many of you will want to shower and change whenever possible. Girls, tank tops are fine, but please BRING AND USE SUNSCREEN! Nothing is worse than sun poisoning or a bad sunburn. You may want to keep an extra T-shirt with you for covering up when you think you have had enough sun.
- Wear shirts that cover at the armholes, stomach and behind
- If possible, bring a small portable fan with you for your comfort
- We give many water breaks during practice. **DRINK EVERY CHANCE YOU GET**, even if you don't feel thirsty! **BRING A PERSONAL WATER BOTTLE** that will attach to you or your clothes (either with a strap or clip). Your body uses 8 – 12 ounces of water every 20 minutes. Carbonated sodas and caffeine drinks worsen dehydration, so they will not be sold during the day. Plenty of bottled water, Gatorade and juices will be made available to purchase.
- Meals are well planned for summer exertion. Eat every meal! Small portions are fine, but you must eat something! Girls, this is not the band camp weight loss program! Band Moms and Dads will be checking on you.
- Take a positive, can-do attitude with you and approach every situation this way! Be considerate of others, help when needed, be flexible, do your part! We have many great volunteers that help us each year. Disrespectful attitudes towards the staff and parent volunteers will not be tolerated. "Thank you's" are always appreciated and appropriate.

See you at camp!

WHAT TO BRING TO BAND CAMP

- Sheets or Sleeping Bag
- Pillow
- Blankets
- Bath Towels
- Extra Clothes (Lightweight, Light Colored)
- Extra Shoes
- Hat
- Sunglasses
- SUNSCREEN
- Insect Repellent
- Water Bottle with Clip or Strap
- Spending Money
- Instrument
- Music Lyre
- Any Band Music/Part Distributed Prior to Band Camp
- Reeds, Sticks, Flags, Valve Oil
- Guard Members: Flag, Rifle/Sabre, White Electrical Tape, Guard Gloves

OPTIONAL ITEMS TO BRING:

- Personal Fan
- Snacks
- Toilet Paper
- Baby Powder (for chaffing)
- Backpack for Bus (You won't have access to your luggage until late afternoon)

DIRECTIONS TO CAMPBELL UNIVERSITY – I

- 401 SOUTH to Lillington
- At the stop light in Lillington, 401 will bear off to your right. You will stay straight, cross Hwy 210 at the light and once through the light you will be on Hwy 421
- Follow Hwy 421 for 3.3 miles into Buies Creek

To the Dorms:

- Left onto Leslie Campbell Road – (look for a brick sign, “Campbell University” on the left - there is an Exxon in the fork also)
- Right onto Small Lane
- Follow the road around to the left and then take a right into SMALL DORM Parking lot.

To the Practice Field:

- Continue on Hwy 421 PAST the Campbell University Sign and Exxon on the left and look for the Campbell University Water Tower.
- Take the first right after you pass the Campbell Water Tower onto Wade Circle.
- The practice field will be on your right – the Water Tent on your Left by the Field House

DIRECTIONS TO CAMPBELL UNIVERSITY – II

- Take Hwy 55 toward Angier
- In Angier take a right onto Hwy 210
- In Lillington take a left onto Hwy 421
- Follow Hwy 421 for 3.3 miles into Buies Creek
- Continue with directions above to dorms OR practice Field

**THIS PAGE SHOULD BE THE MAP OF CAMPBELL
UNIVERSITY!!!!**

FVHS BAND CHAPERONES

Chaperones are needed to aid and supervise students and Color Guard at ALL Band activities; primarily Home Football Games, Holiday Parades and Marching/Concert Band Competitions. Chaperones for Band Camp and Special trips are usually arranged as part of the planning for those occasions. Chaperones are designated a particular task at each event. Other parents in attendance are asked to not interfere with the outlined process at each event. Students are supposed to report to their assigned chaperone. The Uniform Coordinator currently schedules chaperones for Football Games and Parades.

ALL CHAPERONES MUST BE REGISTERED WITH AND APPROVED BY WCPSS PRIOR TO WORKING WITH STUDENTS.

The Hospitality Committee will set up a Volunteer Registration for Band Parents as soon as WCPSS Makes the On-Line Form Available for the Upcoming School Year. All registrations must be done on-line at the School.

CHAPERONE GUIDELINES

- Please arrive at the school at the time band students are asked to be there. There are lots of tasks to do prior to leaving.
- Assist students, Band Director and other parents as needed (i.e.: uniforms, packing truck, cleaning buses, preparing water, etc.)
- Once students are on the bus, get a head count on your bus. (This needs to be done by two different parents to be sure of the count.) If stops are made in route to our destination, a head count should be done each time before the buses roll again.
- Chaperones should keep students in order on the bus, making sure students remain in their seats at all times, keep noise at a reasonable level, all body parts inside windows, and respectful (language included) to all. If necessary, chaperones should space themselves out on the bus to maintain order.
- Be prepared to pay your own way into the competition every time. There are a limited number of free passes and these will go to the staff first. The other passes will be rotated among chaperones and pit crew so that hopefully, everyone will get into at least one competition free. (Remember that competitions are fund-raisers for the bands that we are visiting.)
- Once at the competition site, all chaperones that ride the bus are expected to stay with the band and assist students and the Band Director as needed throughout the event.
- Chaperones will attend to the medical needs of the band students on an as needed basis, including staying with any student who may become ill. If the student should be transported to the hospital, an adult should remain with the student until the parents arrive.
- Once we return to FVHS, chaperones need to assist in making sure everything is unloaded, buses are clean, and uniforms are properly put away.
- On overnight trips, chaperones will need to be prepared to take a shift of "hall patrol" during the night.

FOOTBALL GAME BAND CHAPERONES

- IF NEEDED, HELP UNIFORM COMMITTEE ROLL OUT UNIFORMS
- WASH AND ROPE OFF BLEACHERS
- FILL COOLER WITH WATER & ICE AND PUT ON THE TRUCK (WITH CUPS!)
(Ice may be located in the refrigerator/freezer in Storage Room 1 with the Uniforms, or may be purchased if necessary from the gas station across the street from the High School – Fill Water with hose from sink in Band Locker room)
- LOAD PIT EQUIPMENT AND INSTRUMENT CASES ON TRUCKS
- TAKE TO THE FIELD:
 - ❖ MEDICAL KIT
 - ❖ MEDICAL BOOK
 - ❖ WATER COOLER & CUPS
 - ❖ ROLLING BACK-PACK
 - ❖ COLOR GUARD BOX
 - ❖ PLUMES CASE (ONCE HATS HAVE BEEN PLUMED)
 - ❖ DROP CLOTH FOR INSTRUMENT CASES(Most of these items are located in the Supply Room)
- PLUME BAND HATS PRIOR TO MARCHING TO FOOTBALL FIELD (NO STUDENT OR PARENT WITHOUT GLOVES SHOULD HANDLE PLUMES)
- ESCORT BAND TO THE FIELD
- TAKE PLUMES OUT (NO STUDENT OR PARENT WITHOUT GLOVES SHOULD HANDLE PLUMES)
- HELP WATER BAND AFTER WARM-UP
- UNLOAD PIT EQUIPMENT
- PUT ON GLOVES AND PLUME BAND HATS PRIOR TO HALF-TIME
- PUT ON GLOVES AND TAKE PLUMES OUT AFTER HALF-TIME PERFORMANCE
- LOAD PIT EQUIPMENT AND INSTRUMENT CASES
- PUT ON GLOVES AND PLUME BAND HATS PRIOR TO MARCHING OFF THE FIELD
- ESCORT BAND OFF FIELD STOPPING TRAFFIC WHEN NECESSARY
- PUT ON GLOVES AND TAKE PLUMES OUT
- UNLOAD PIT EQUIPMENT AND INSTRUMENT CASES

ASSIST UNIFORM COMMITTEE IF NEEDED TO MAKE SURE ALL UNIFORMS/HATS ARE ACCOUNTED FOR AND RETURNED TO STORAGE

COMPETITION CHAPERONES

- Please arrive at the school at the time band students are asked to be there
- Clean buses if necessary
- Load the following on Buses and Equipment Truck:
 - Uniforms
 - FVHS Banner & Drum Major Stand
 - Color Guard Flags/Rifles
 - Large Instruments (Pit)
 - Bottled Water or Water Cooler/Ice & Cups
 - Medical Kit & Medical Books
 - Plumes (Correct Color!)
 - Rolling Back-Pack & Color Guard Box
 - Paper Towels & Trash Bag for each Bus
 - Extra Gloves & Shoes
- Once students are on the bus, get a head count on your bus. (This needs to be done by two different parents to be sure of the count.) If stops are made in route to our destination, a head count should be done each time before the buses roll again.
- Chaperones should keep students in order on the bus, making sure students remain in their seats at all times, keep noise at a reasonable level, all body parts inside windows, and respectful (language included) to all. If necessary, chaperones should space themselves out on the bus to maintain order.
- Be prepared to pay your own way into the competition every time. There are a limited number of free passes and these will go to the staff first. The other passes will be rotated among chaperones and pit crew so that hopefully, everyone will get into at least one competition free. (Remember that competitions are fund-raisers for the bands that we are visiting.)
- Once at the competition site, all chaperones that ride the bus are expected to stay with the band and assist students and the Band Director as needed throughout the event.

COMPETITION UNIFORM CRITERIA FOR BAND MEMBERS (COLOR GUARD CRITERIA ON PAGE 15)

1. Student's Hair (Male OR Female) Should NOT Touch Collar
 2. Shoe Laces Should be Tied
 3. Collars Should be Hooked
 4. No Make-Up
 5. No Jewelry of Any Kind
- Chaperones will attend to the medical needs of the band students on an as needed basis, including staying with any student who may become ill. If the student should be transported to the hospital, an adult should remain with the student until the parents arrive.
 - Once we return to FVHS, chaperones need to assist in making sure everything is unloaded, buses are clean, and uniforms are properly put away.
 - On overnight trips, chaperones will need to be prepared to take a shift of "hall patrol" during the night.

PARADE CHAPERONES

- IF NECESSARY, HELP UNIFORM COMMITTEE ROLL OUT UNIFORMS
- CLEAN BUSES
- LOAD ON BUSES OR EQUIPMENT TRUCK (IF NEEDED)
 - FVHS PARADE BANNER
 - COLOR GUARD FLAGS
 - LARGE INSTRUMENTS
- LOAD THE FOLLOWING ITEMS ON THE BUSES
 - ❖ BOTTLED WATER
 - ❖ MEDICAL KIT
 - ❖ MEDICAL BOOK
 - ❖ PLUMES (CORRECT COLOR)
 - ❖ ROLLING BACK-PACK
 - ❖ COLOR GUARD BOX
 - ❖ PAPER TOWELS, TRASH BAG
 - ❖ EXTRA GLOVES
 - ❖ EXTRA SHOES

(These items are located in the Supply Room)
- COUNT STUDENTS ON BUS PRIOR TO LEAVING FOR PARADE
- PUT ON GLOVES AND PLUME HATS (NO STUDENT OR PARENT WITHOUT GLOVES SHOULD HANDLE PLUMES)
- HELP STUDENTS WITH UNIFORMS IF NECESSARY
- WALK WITH BAND, WARNING OF POTHOLES, PICKING UP AND CARRYING ANY ITEMS DROPPED
- FOLLOWING PARADE PERFORMANCE AND PRIOR TO BOARDING BUSES, PUT ON GLOVES AND REMOVE PLUMES
- COUNT STUDENTS ON BUS PRIOR TO RETURNING TO SCHOOL FROM PARADE LOCATION
- WHEN THE BAND RETURNS TO FVHS, ASSIST UNIFORM COMMITTEE IF NEEDED TO MAKE SURE ALL UNIFORMS/HATS ARE ACCOUNTED FOR AND RETURNED TO STORAGE ROOM 1
- RETURN ALL ITEMS FROM BUSES BACK TO STORAGE ROOM

COLOR GUARD CHAPERONES
(at least one "Guard Parent" per event)

- Work together with band chaperones to roll out uniforms (Color Guard Uniforms are kept with band uniforms).
- Help load Color Guard Equipment (Rifles, Flags, etc) onto trucks.
- Make sure "Color Guard Box" is equipped (and loaded on the bus) with:
 - Safety pins, Hair bands and Bobby Pins
 - Hair Spray
 - White and Black Electrical Tape
 - Extra Rubber Stoppers for Flags
 - Extra Weights for Flags
 - ... any other supplies the girls need such as make-up, glitter, etc.
- Chaperone Guard on the bus (includes supervising the hair and makeup application of all guard members so that they are ready when we arrive at the competition or parade site)
- Help Guard with outfits if necessary (pinning straps, pinning up hair, etc.)
- Make sure all Guard students are wearing hair, make-up, uniform, gloves and shoes as dictated by the guard instructor(s) for the current year's show.
- Stay with Guard at all times in changing areas ... many times need to follow-up behind them to make sure they don't leave any clothes, makeup, etc. behind!
- Attend to medical needs of Guard, if necessary.
- Stay with Guard at all times during competitions, football games, parades and help carry warm-ups, sweatshirts, etc. for them when necessary.
- Assist students and Guard Instructor(s) as needed throughout the event.
- Following return to the school, work with band parent chaperones making sure everything is unloaded, buses are clean, and uniforms are properly put away.

COMPETITION UNIFORM CRITERIA - COLORGUARD

The Guard uniform is completely separate from the band uniform. It changes every year to compliment the theme of the show. Hair and make-up styles change as well each year, and are dictated by the Guard Instructor(s). It is VERY important at competitions that ALL GUARD MEMBERS LOOK THE SAME!

1. Student's hair should be worn in the style described to them by the Guard Instructor(s) as part of their uniform. All students' hair must be styled the same unless hair length requires some adjustment to look similar.
2. Shoes should be tied and laces secure.
3. All zippers, hooks, straps, etc. should be secure for appropriate movement during warm up and performance.
4. Show make-up MUST be worn as described by the Guard Instructor(s), and everyone should wear it in the same way. Any changes to the described style must be approved by the Guard Instructor.
5. No Jewelry of any kind unless it is part of the uniform and has been approved by the Guard Instructor(s) and the Band Director.

BAND PRACTICE & ROOKIE CAMP REHEARSAL HELPERS

- FILL WATER COOLER WITH ICE AND WATER AND TRANSPORT TO THE PRACTICE FIELD (DON'T FORGET THE CUPS!)
- PREPARE AND PROVIDE WATER TO STUDENTS DURING BREAKS
- EMPTY, DRY (to prevent mildew) AND RETURN COOLER TO BAND ROOM (Putting away extra cups)
- ADMINISTER MINOR FIRST AID IF NEEDED (Permission forms/book & First Aid Kit are in the Supply Room)

HOSPITALITY/SOCIAL EVENTS COMMITTEE

THE MOST IMPORTANT FUNCTION OF THIS COMMITTEE IS TO INTENTIONALLY SEEK OUT AND WELCOME NEW PARENTS AND STUDENTS

FEBRUARY

- ATTEND FVHS CURRICULM FAIR FOR RISING FRESHMEN TO HELP ANSWER QUESTIONS AND ENCOURAGE PARTICIPATION

MARCH

- REVIEW & UPDATE VOLUNTEER OPPORTUNITIES HANDBOOK IF NECESSARY

APRIL/MAY

- UPDATE (APRIL) & DISTRIBUTE BOARD MEMBER/CONTACT LISTS
- HANDOUT BAND BOOSTER/VOLUNTEER INFORMATION AT COLORGUARD AUDITIONS AND INVITE PARENTS OF NEW GUARD MEMBERS TO ATTEND BAND BOOSTER MEETINGS AND RECEPTION DURING ROOKIE CAMP
- HOST RECEPTION FOR FRESHMAN PARENTS DURING ROOKIE CAMP
OBTAIN ROSTER FROM MIDDLE SCHOOLS (INCLUDE COLOR GUARD)
SEND INVITATIONS (INCLUDE WITH ROOKIE CAMP PACKET)
SET-UP – DECORATIONS – LIGHT REFRESHMENTS
PREPARE AND PRESENT "OVERVIEW" OF BAND/COLOR GUARD PROGRAM
DISTRIBUTE UPDATED VOLUNTEER OPPORTUNITIES HANDBOOK
DISTRIBUTE UPDATED BOARD MEMBER/CONTACT LIST
REGISTER THOSE ATTENDING TO GET PARENT/STUDENT CONTACT INFORMATION
(REGISTER NEW PARENTS ON WCPSS ON-LINE VOLUNTEER REGISTRATION FORM IF POSSIBLE TO OBTAIN CLEARANCE FOR BAND CAMP VOLUNTEERS!)

JULY/AUGUST

- SET-UP AND HELP WITH WCPSS ON-LINE PARENT VOLUNTEER REGISTRATION

SEPTEMBER

- ATTEND FVHS OPEN HOUSE TO DISTRIBUTE HANDBOOKS, TAKE PARENT REGISTRATIONS & ANSWER QUESTIONS
- SEND MIDDLE SCHOOL BAND STUDENTS INVITATIONS TO ATTEND FVHS FESTIVAL OF BANDS

HOSPITALITY/SOCIAL EVENTS COMMITTEE (Continued)

OCTOBER/NOVEMBER

PLAN AND HOST THE ANNUAL CHRISTMAS PARTY FOR THE MARCHING BAND AND COLOR GUARD BY SOLICITING VOLUNTEERS AND USING THE FOLLOWING GUIDELINES:

- Reserve Cafeteria or Gym (Cafeteria is first preference due to less set-up work required – Contact Marti Adkins in Front Office 557-2511 – Need to know times. Must be cleaned up by Band Boosters)
- Secure and Set up Tables if Gym is used (Some tables may be available from Band Room or PTA Room)
- Determine if Senior Gifts will be Purchased and Distributed (Check with Treasurer on Budget)
- Determine Charity for Gifts – Have Band Students bring appropriate gifts \$10.00 or less (Examples: Toys for Tots or Local Food Bank)
- Check with Band Director regarding Program/Student Awards/Agenda
- Take up Donations from Students for a Gift Certificate for Band Director
- Arrange for Music - CD Player and Christmas CD's
- Check with Treasurer to determine Budget for Party (Band Boosters have a Sam's Card)
- Determine Menu to include Beverages, Cake, Utensils, Tablecloths and Paper Products
- Arrange for Decorations
- Be Sure to Invite All Marching Band Parents (Send home "Invitations" with students and follow up via E-mail)

YEAR-ROUND!

- SEND OUT WEEKLY E-MAIL ANNOUNCEMENTS & SCHEDULE UPDATES (INCLUDE FVHS WEBMASTER, BENGAL LINE AND FVHS PTA WEEKLY UPDATE)
- SET-UP & ACTIVATE PHONE TREE FOR IMPORTANT ANNOUNCEMENTS AND/OR SCHEDULE CHANGES
- RECEIVE, RESPOND & FORWARD WEBSITE QUESTIONS/REFERRALS
- SERVE AS MENTORS TO FRESHMAN PARENTS THROUGHOUT THE MARCHING SEASON AT ALL BAND ACTIVITIES

CORPORATE SPONSORSHIPS COMMITTEE
(YEAR-ROUND!)

- SOLICIT FUNDS/DONATIONS FROM LOCAL BUSINESSES - GET LIST FROM FV CHAMBER OF COMMERCE OF LOCAL BUSINESSES AND SEND OUT LETTERS IN MAY - (A SAMPLE FORM LETTER IS AVAILABLE)
- SEND THANK-YOU LETTERS (WITH WINDOW DECALS – “PROUD SPONSOR OF THE FVHS MARCHING BENGALS!”)
- SOLICIT (SELL) ADVERTISEMENTS FROM LOCAL BUSINESSES TO BE INCLUDED IN FESTIVAL OF BANDS PROGRAM (BAND STUDENTS AND THEIR FAMILIES SHOULD HELP WITH THIS ALSO – SHOULD BE DONE IN LATE AUGUST OR EARLY SEPTEMBER)
- SOLICIT DONATIONS FROM BAND PARENT EMPLOYERS
- INVESTIGATE GRANT OPPORTUNITIES – APPLY FOR GRANTS
- SOLICIT DONATIONS FOR BAND PRACTICES & ACTIVITIES:

BOTTLED WATER

GATORADE

PAPER CUPS

PAPER TOWELS

PLATES FOR SPRING/FALL BARBECUE

FOOD/BEVERAGES FOR FESTIVAL OF BANDS/SPRING & FALL BBQ'S

CLEANING SUPPLIES (PAPER TOWELS, TRASH BAGS, FORMULA 409)

ICE

PUBLICITY COORDINATOR

THE PUBLICITY COORDINATOR MAKES SURE THE COMMUNITY KNOWS WHAT IS GOING ON WITH THE BAND, AND WHAT AN OUTSTANDING AND TALENTED GROUP OF STUDENTS WE HAVE!

- ENSURE SIGNS/BANNERS ARE PREPARED AND POSTED AT LEAST ONE WEEK PRIOR TO FESTIVAL OF BANDS & BBQ'S TO BOOST ATTENDANCE (ON LOT WHERE WE HOLD BBQ & ON BOARD IN FRONT OF THE SCHOOL)
- SUBMIT AN ANNOUNCEMENT TO THE LOCAL NEWSPAPER TO PROMOTE ATTENDANCE FOR FESTIVAL OF BANDS AND BBQ'S, (PRIOR TO PUBLISHING DEADLINE!), AND POSSIBLY A "FOLLOW-UP" ARTICLE/PICTURES
- SUBMIT PHOTOS, TEXT AND ADVERTISING COPY TO LOCAL NEWSPAPER THROUGHOUT THE YEAR TO PROMOTE BAND ACTIVITIES AND/OR ANNOUNCEMENTS FOR UPCOMING EVENTS (KEEPING TRACK OF PUBLISHING DEADLINES)

WEBSITE

1. POST SCHEDULE AND CALENDAR UPDATES
2. PREPARE, SUBMIT AND/OR POST MONTHLY NEWSLETTERS/ARTICLES/ANNOUNCEMENTS
3. POST PHOTOS WHEN AVAILABLE
4. PERFORM MAINTENANCE AS NEEDED
5. SEND UPDATES TO FVHS WEBMASTER

UNIFORMS

VOLUNTEERS NEEDED:

- **UNIFORM COORDINATOR FOR BAND STUDENTS**
- **UNIFORM COORDINATOR FOR COLOR GUARD**
- **VOLUNTEERS WITH SEWING EXPERIENCE TO ASSIST WITH COLOR GUARD FLAGS AND UNIFORM ALTERATIONS**
- **VOLUNTEERS TO ASSIST BAND AND COLOR GUARD UNIFORM COORDINATORS WITH UNIFORM FITTINGS, ALTERATIONS AND MAINTENANCE**

UNIFORM COMMITTEE

- ASSIST UNIFORM COORDINATORS WITH FITTING & ASSIGNING UNIFORMS TO STUDENTS (OFTEN DONE DURING BAND CAMP OR SOMETIMES IN CONJUNCTION WITH WEEKLY REHEARSALS IN AUGUST)
- ASSIST WITH ALTERATIONS AND REPAIRS (BEFORE, DURING AND AFTER PERFORMANCES!)
- HELP PREPARE AND TAKE UNIFORMS TO THE DRY CLEANERS AS NEEDED
- OVERSEE DISBURSEMENT AND STORING OF UNIFORMS FOR ALL MARCHING BAND FUNCTIONS
- BAND UNIFORM COORDINATOR SCHEDULES CHAPERONES FOR FOOTBALL GAMES AND PARADES

UNIFORM COMPETITION CRITERIA FOR BAND STUDENTS (PLEASE REFER TO PAGE 15 FOR COLOR GUARD CRITERIA)

(POINTS MAY BE DEDUCTED FOR VIOLATIONS)

1. STUDENT'S HAIR (MALE OR FEMALE) SHOULD NOT TOUCH COLLAR
2. SHOE LACES SHOULD BE TIED
3. COLLARS SHOULD BE HOOKED
4. NO MAKE-UP (EXCEPT COLOR GUARD AS DESIGNATED BY GUARD INSTRUCTOR)
5. NO JEWELRY OF ANY KIND
6. CLEAN WHITE GLOVES
7. BLACK SOCKS AND SHOES (DINKLES)

SUPPLY COORDINATOR

- MAKE SURE THE FOLLOWING ITEMS ARE ALWAYS ON HAND:
 - BOTTLED WATER TO TAKE ON THE BUSES
 - MEDICINE, SUPPLIES AND MAKE-UP REMOVER FOR MEDICAL KIT (CHECKING EXPIRATION DATES)
 - DISPOSABLE RAIN PONCHOS
 - KLEENEX
 - PAPER TOWELS
 - CLEANING SUPPLIES (FORMULA 409)
 - NEEDLES/THREAD
 - BOBBY PINS/SAFETY PINS
 - LYSOL/CLOROX WIPES
 - ANTI-BACTERIAL WIPES (LIKE "WET ONES")
 - WOMEN'S PERSONAL SANITARY ITEMS
 - ITEMS IN THE "PULL-BAG"
 - ICE (KEPT IN FREEZER IN UNIFORM ROOM)
 - TRASH BAGS

- MAY PURCHASE THESE ITEMS AND TURN IN RECEIPT(S) TO TREASURER FOR REIMBURSEMENT

EQUIPMENT & TRANSPORTATION (PIT CREW)

The Equipment & Transportation Committee (usually referred to as "The Pit Crew" handles the movement of large "non-marching" instruments, props and equipment to and from the Football or Competition Fields. The job involves getting the band and their "stuff" there and back safely. There is always a need for Bus and/or Equipment Truck DRIVERS as well, (which requires a commercial driver's license.)

Pit Crew Practice Sessions

- Prior to band taking field (usually before 6pm) remove yardage markers and traffic cones from Band closet. There should be three cones and the following yard markers. Two-20's, two-30's, two-40's and one 50 marker..
- Ask Band Director what field they will be practicing on. Could be Football field or could be the practice field behind the school bus lot.
- Take markers and cones to field and place on field. See experienced Pit Crew member for information on where markers should be placed.
- After practice, pickup and return markers and cones to Band room closet.

Pit Crew Home Games

- Arrive one hour prior to game.
- Load equipment from band room onto trailer and transport to field.
- Remove Drum Major stand from band closet and assemble and move to field
- If props will be used during halftime, transport props to the end of the field (to the left of the scoreboard) and position as needed so they will be ready to carry promptly onto the field for the halftime show.
- After equipment is taken to field, return to band room and assist with loading equipment cases into truck that will take them to the field. Also transported will be flags, rifles, water coolers, two tarps, first aid kit and plumes.
- Some Pit Crew members will assist in placing instruments on the field.
- During halftime, pit crew members will assist in placing props on the field prior to show and remove from field after show. After halftime show return props to storage area.
- After game, load instrument cases back into truck and return to just outside band room door on ramp. Students will pickup cases when they return to room. Also transported will be flags, rifles, water coolers, two tarps, first aid kit and plumes.
- Return Drum Major platform from field, disassemble and place in band closet.

EQUIPMENT & TRANSPORTATION (Continued)

Pit Crew at Band Competitions

- Arrive one hour prior to schedule departure time and assist with the loading of all props and equipment needed for band competition. This includes:
 - Props
 - Instruments
 - Uniforms
 - Water Coolers
 - Tables
 - Miscellaneous Equipment
 - Drum Major Stand

- Drive/Ride to competition site.
- At the competition site, unload all equipment off the truck.
- Assemble/organize prop equipment.
- Load band equipment onto trailers supplied by host site that will be used to take equipment to performance area.
- Follow band/equipment/props to performance area. Props may need to be taken to performance area by pit crew. If this is the case pit crew will have carts to transport props with.
- When announced onto the field, move band equipment and props onto field.
- Exit field during performance.
- When performance ends. Remove band equipment and props from field.
- Load band equipment back on trailers. Load props back on carts and return to truck.
- Load props and equipment back onto trunk.
- Return to school.
- Unload props and equipment to their correct storage locations at school. Pit Crew will put Props and Drum Major stand into storage. Band Instruments and Color Guard equipment will be stored by students.

PROP COMMITTEE

Prop Committee Duties

- Request and receive prop designs from Band Director. Prop committee building sessions are normally held on the nights the students have practice (Tuesday and Thursdays) and usually begin as soon as Marching Band practices begin (before school starts) to ensure props are completed prior to the first Marching Band Competition. Please let the Band Booster President know if you are interested in helping in this area so they may put you in contact with the Prop Coordinator. Props are usually done in two steps: Building and Painting.

BUILDING

- Solicit volunteers to build the props.
- Work with other members of the prop Committee to identify ways to construct props.
- Identify materials needed to make the props. Materials from previous years can be used/recycled if possible.
- Purchase materials needed to build props.
- Attend the prop building meetings (usually on Tuesday and Thursday evenings during Band practice). Bring your tools and have fun.
- If props require carts to transport on and off field, modify or create new carts for the new props.

PAINTING

- Identify persons willing to paint props.
- Transport props to the location to be painted.
- Get paint needed for props.
- Paint props.
- Transport props to storage area.

BAND BOOSTER APPAREL ORDERS

- CHECK E-MAIL FOR INCOMING ORDERS PLACED ON THE BAND BOOSTER WEBSITE
- COLLECT FUNDS AND PLACE ORDER WITH DISTRIBUTOR
- RECEIVE AND DISTRIBUTE MERCHANDISE

FUNDRAISING COORDINATOR

- INVESTIGATE & PROPOSE FUNDRAISING OPTIONS TO FVBB BOARD OF OFFICERS FOR CONSIDERATION
- DISTRIBUTE FUNDRAISER MATERIALS TO STUDENTS (INCLUDE 8TH GRADE BAND STUDENTS AND COLOR GUARD IN SPRING FUNDRAISERS!)
- SERVE AS CONTACT PERSON TO EXPLAIN/ANSWER STUDENT QUESTIONS
- OVERSEE ORDER/FUNDS COLLECTION – STAY IN CONTACT WITH VENDOR
- CONSOLIDATE AND PLACE ORDERS – OVERSEE PROBLEMS
- REMIT FUNDS (AND FUND STUDENT DESIGNATIONS) TO TREASURER
- SOLICIT PARENT VOLUNTEERS TO HELP SORT & DISTRIBUTE PRODUCT ORDERS TO STUDENTS WHEN THEY ARRIVE

FVHS FESTIVAL OF BANDS (FOB)

ALL STUDENTS & PARENTS ARE ASKED TO HELP WITH THIS EVENT!

- **CONCESSIONS**: This committee purchases, prepares, cooks and sells food and drinks AND arranges for Pizza to be delivered and sold
- **AIRGRAMS**: Staff the Airgram booth. Write out and collect money for Airgrams. Students are assigned to take the Airgrams to the Press Box to be announced. (Airgrams are simply messages from spectators to member(s) of the Bands that raise additional money for FVHS.) Set-up and Monitor Voting for Spectator Award.
- **HOSPITALITY**: Prepares and Oversees the Hospitality Room for visiting Band Directors and their staff. Provides food, snacks and drinks. Requires set-up (décor) and break-down.
- **EQUIPMENT & PARKING**: Set up parking areas and direct bands, busses, equipment trucks and visitors to appropriate parking areas. Responsible for traffic control. Also responsible for getting visiting bands props and equipment to the field for competition and off the field after the performance. Also functions as Security.
- **HOST COMMITTEE**: Consists of teams of one parent and one band student who meet and greet visiting bands as they arrive, guide them to changing areas, practice areas, competition areas and stays with the band until they have completed their competition and returned to their busses
- **JUDGES/TROPHIES**: Arranges to purchase and pick-up trophies and audio tapes. Sets up trophy table(s) on track. Stays in Press Box to work with the Judges, collecting scoring sheets and providing assistance to the Judges. Also responsible for making up Band Packets. Arranges to have a Videographer present to tape and sell videos of the event.
- **ADVERTISING**: Solicit and Collect Paid Advertisements (with the help of all Band Students, their families and the Corporate Sponsorship Committee) to Submit for Printing in the Festival of Bands Programs. (This is a major part of the fundraising for FOB/FVHS Marching Band) Contact ALL Senior Parents to purchase "Senior Ads". Make sure Banner/Signage is out at least one week prior to the event. Contact newspaper to advertise the event and perhaps do a "follow-up" story. Send Thank-you notes/letters with a copy of the program to all corporate sponsors following the event.
- **TICKETS**: Staffs the gate, sells tickets and programs
- **50/50 OR BASKET RAFFLE**: Sells raffle tickets or theme baskets filled with donations from local merchants to spectators to earn additional money for FVHS Band

SPRING AND FALL BBQ FUNDRAISER COORDINATOR

ALL STUDENTS ARE EXPECTED TO HELP WITH THESE EVENTS!

- SEND AND E-MAIL NOTICE TO STUDENTS/PARENTS SOLICITING VOLUNTEERS AND INFORMING OF REQUESTED STUDENT DRINK & DESSERT DONATION
- SCHEDULE VOLUNTEERS (SET-UP, COOKING, PREPARING, SERVING, MONEY HANDLERS, TAKE DOWN, CLEAN-UP)
- SOLICIT HELP FROM BAND PARENTS AND FAMILIES TO OBTAIN "PRE-SALES" BBQ ORDERS FOR DELIVERY TO LOCAL MERCHANTS THE DAY OF THE BBQ
- CONTACT CORPORATE SPONSORSHIP COMMITTEE CHAIR TO GET FOOD DONATIONS, PAPER CONTAINERS, NAPKINS, RUBBER GLOVES, RUBBER BANDS, ETC. (SUPPLY COORDINATOR MAY ALSO BE CONTACTED TO HELP WITH THIS)
- CONTACT PUBLICITY CHAIR TO SEE IF WE CAN GET AN ARTICLE IN THE LOCAL PAPER ADVERTISING THE BBQ AND ALSO TO HELP MAKE SIGNS FOR: ORDER HERE; PICK-UP HERE; ROAD SIGNS; DRIVE-UP
- CONTACT HOSPITALITY CHAIR TO ENSURE EIGHTH GRADE BAND STUDENTS ARE INVITED TO PARTICIPATE IN SPRING BBQ
- BORROW & SET-UP GRILLS
- PURCHASE FOOD AND SUPPLIES NOT DONATED
- SET-UP TENTS & TABLES
- SET-UP TRAFFIC CONES AND "DRIVE-THROUGH PICK-UP"
- COOK & PREPARE FOOD (PARENTS ONLY – NO STUDENTS)
- TAKE DOWN/CLEAN UP

MARCHING BAND and COLOR GUARD PERFORMANCE GUIDELINES FOR STUDENTS and *PARENTS

The Marching Bengals are an important part of home football games and community parades. We are a source of community identity and pride. We are also one of the most visible and recognizable groups that represent Fuquay-Varina High School. As a result, we have a number of policies to which each member must adhere so that our group can do an excellent job, provide for the safety of its members, move quickly and efficiently and do so with a professional appearance.

Football games begin at 7:30 PM. Guard and Band members will be given a call time prior to each game. The call time is typically between 5 and 6 PM

When preparing to dress in "full uniform", each band member should follow the instructions of the designated Band Chaperone in charge of uniforms

* Plumes will be issued before and collected after each performance only by a "gloved uniform person". **No student or parent without gloves should handle plumes.**

Pit percussionists should arrive early to assist with the loading or movement of pit equipment prior to home games or competition performances.

When arriving in the stands for a home game, the band will be dismissed by section to their assigned location in the stands.

Do not move from your assigned section in the stands.

*** No one is allowed into the band area of the stands except band members, parent chaperones on duty and guests of the Director.**

*** No one is allowed to use the walkway at the bottom of the band area as a walk-through.**

Pay attention to the Director and/or Drum Major during the game. Be prepared to play at all times as cues to play happen quickly.

We will play only as a group in the stands.

No inappropriate cheers, (rude or vulgar), are allowed, but band members are encouraged to cheer on the team at every opportunity.

At the discretion of the Director, Color Guard members may leave the stands during the 2nd quarter to warm up and review for the half-time performance. - 33 -

MARCHING BAND and COLOR GUARD PERFORMANCE GUIDELINES FOR STUDENTS and *PARENTS (Continued)

All band and guard members are given the 3rd quarter off. They may visit the restroom or get concessions during this break. They may not leave the stadium or engage in horseplay. Even though band members are on break, they are still in uniform and must represent the organization with pride and dignity.

At the conclusion of the game, the band will depart the stands after a final playing of the fight song. The band will be dismissed by section and should line up at parade rest in "three lines" formation on the track in front of the band area of the stands.

No high-stepping, dancing or instrument swinging is allowed without prior permission of the Director. "Horn games" such as putting instruments at holster are allowable once section leaders have taught their sections and approval has been granted by the Director.

Upon returning to the band room, students may change clothes, return uniforms and hats and clean the band room following instructions from the supervising Uniform chaperone.

Students should immediately return to their seat in the band room after changing clothes and other post-game tasks and remain there until the Director dismisses the group. Student who continually get up to get drinks, go to the bathroom or try to go outside to talk to a friend delay the dismissal of the group.

*** Only band students, color guard and chaperones on duty may enter the band room following a game or event. This is for safety and crowd control. All friends and family should wait outside until the group has been dismissed. Space in the band room is limited and your respect for this rule helps us to finish our post-game work more efficiently.**

The band will be dismissed by the Director once all students store and return their uniform properly, the band room is clean and all band equipment is stored properly. Improperly stored uniforms are the most frequent reason we have to wait to be dismissed following a game or performance.

No public display of affection (PDA's) while you are in uniform or otherwise "on duty" as a band member.

We are either all IN uniform or all OUT of uniform.

When traveling to or from a performance area or to a dressing room at a competition we will travel silently in "two lines" formation.

MARCHING BAND and COLOR GUARD PERFORMANCE GUIDELINES FOR STUDENTS and *PARENTS (Continued)

* **The band will sit as a group at competitions.** The Director or Lead Chaperone will designate the groups' seating area.

Demonstrate respect for the performance of all competing bands. Do not talk while another group is performing. It's acceptable for students to discuss and critique another band's performance, but always be professional and considerate.

* Parent Chaperones are assigned and designated a particular task at each Band event. **Parents in attendance that have not been assigned to chaperone a particular event are asked to not interfere with the outlined process of that event. This ensures the safety of all students and avoids confusion in the completion of all assigned tasks.** Students should report to their assigned chaperone. All parents interested in chaperoning band events will be given opportunities to do so once they have registered on-line and been approved by WCPSS. If you are interested in volunteering to chaperone band events, please contact the Band Booster President.

BUS PROCEDURES

Students may usually travel on the bus of their choice; however, they must stay on this bus for the duration of the trip. (Color Guard members will all need to ride on the same bus in order to assist each other in getting ready. The designated Color Guard Chaperone will need to be present on that bus and make sure all hairstyling, make-up application and jewelry (if applicable) is completed and worn as dictated by the Guard Instructor(s) by the time we arrive at the competition site.)

One or two sections will be assigned to clean the busses after each trip. These assignments will be made by the Drum Major and rotate throughout the fall.

Students may choose their seating on the bus; however, chaperones and the Director reserve the right to reassign student seating if behavior or student safety requires it.

Students must remain quiet during all head counts.

Students may listen to music on headphones only. No open-air speakers allowed.

TEN RULES OF CONCERT ETIQUETTE FOR BAND PARENTS

- Refrain from Talking or Whispering
- Refrain from Unwrapping Noisy Candy Wrappers During the Performance
- Turn Off Pagers, Cell Phones and Watch Alarms
- Do not Wave at your Student During the Concert
- Do not Take Flash Photography
- Please do not Walk Down the Center Aisle with your Video Camera
- Do not Leave as soon as your Student's Portion of the Concert is Over. All students deserve a full audience for their performances.
- Applaud at Appropriate Times. Some music has several sections. The song is not over until all sections have been performed.
- Do not Leave the Auditorium During the Music
- Go to the Concert Expecting the Best

ADDITIONAL INFORMATION SUCH AS:

- Philosophy and Purpose
- Member Expectations
- Required Materials
- Classroom and Discipline Procedures
- Grading Policies
- After-School Event Attendance Policies
- Performance Attire
- Travel Policies
- Personal and WCPSS-owned Instrument Policies
- Tips for Improvement, Suggested Equipment, Recommended Instrument Repair and Dealers
- Marching Band Football Game, Parade and Competition Regulations
- Fundraising and Fees
- FVHS Band Boosters
- FVHS Bands Agreement and Pledge

IS LOCATED IN THE
FVHS BANDS HANDBOOK

LOCATED ON OUR WEBSITE AT:

WWW.FVBB.COM

THE FOLLOWING PAGES PRESENT
ADJUDICATION VOCABULARY AND
EXAMPLES OF EVALUATION SHEETS

(Some of the elements students may be
evaluated on during Competition
Performances)